

PIMPRI CHINCHWAD EDUCATION TRUST'S  
**S. B. PATIL INSTITUTE OF MANAGEMENT**  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**NOTICE**

**Date: 17<sup>th</sup> August 2020**

**Agenda for Meeting**

This is to inform all the committee members that the committee meeting is scheduled on **18<sup>th</sup> August 2020 via Zoom (for online members) and Seminar Hall at 2.00 pm.**











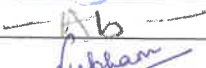
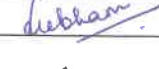


The agenda for the same is as under:

1. Approval of last meeting minutes.
2. Review of action taken as discussed in the last meeting.
3. Review of suggestions received.
4. Any other suggestion for the development of the student of the Institute.

Sign



Dr. Kirti Dharwadkar  
Director


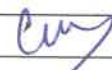


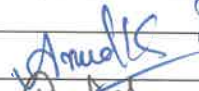


Sr. No	Name	Role	Sign
1	Dr. Kirti Dharwadkar	Chairman	
2	Dr. Girish Desai	Management Representative	
3	Dr. C. N. Narayana	Chief Mentor & Member	
4	Dr. Anishkumar Karia	Head of Department (Academics)	
5	Dr. Bhushan Pardeshi	Head of Department (Research)	
6	Dr. Swapnali Kulkarni	Co-ordinator	
7	Dr. Anuradha Phadnis	Teaching Representative	
8	Dr. Kajal Maheshwari	Teaching Representative	
9	Dr. Amarish Padma	Teaching Representative	
10	Mr. Prasannakumar Ohol	Non teaching Representative	
11	Mr. Raju Misal	Local society representative	
12	Mr. Shubham Paiyawal	Alumni Representative	
13	Dr. Abhijeet Shah	Industry Representative	
14	Mr. Aditya Saste	Student Representative	



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 19<sup>th</sup> August 2020

**Attendance for Meeting**

Sr. No	Name	Role	Sign
1	Dr. Kirti Dharwadkar	Chairman	
2	Dr. Girish Desai	Management Representative	
3	Dr. C. N. Narayana	Chief Mentor & Member	
4	Dr. Anishkumar Karia	Head of Department (Academics)	
5	Dr. Bhushan Pardeshi	Head of Department (Research)	
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7	Dr. Anuradha Phadnis	Teaching Representative	
8	Dr. Kajal Maheshwari	Teaching Representative	
9	Dr. Amarish Padma	Teaching Representative	
10	Mr. Prasannakumar Ohol	Non teaching Representative	
11	Mr. Raju Misal	Local society representative	
12	Mr. Shubham Paiyawal	Alumni Representative	
13	Dr. Abhijeet Shah	Industry Representative	Present Online
14	Mr. Aditya Saste	Student Representative	Present online



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**MINUTES OF THE MEETING**

**Date: 19<sup>th</sup> August 2020**

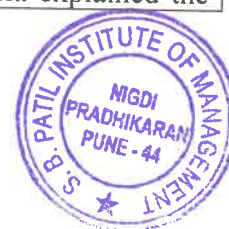
The meeting was held on **19<sup>th</sup> August 2020** through Zoom Meet Platform at 02.00 pm. Following are the minutes of meeting.

Agenda:

1. Approval of last meeting minutes .
2. Review of action taken as discussed in the last meeting.
3. Review of suggestions received.
4. Any other relevant point / topic with the permission of the chairperson.

Minutes:

Sr No	Decisive Factor	Details
1		IQAC coordinator Dr. Swapnali Kulkarni commenced the meeting by welcoming all the new members Dr. Amarish Padma, Dr. Bhushan Pardeshi Alumni Representative Shubham Paiyawal , Student Representative Mr. Aditya Saste to IQAC and other members'. She read minutes of last meeting. Everyone approved the minutes of last meeting.
2	Teaching Learning and Evaluation	<ol style="list-style-type: none"><li>1. Dr. Anishkumar Karia, Head Academics briefed about MBA-I Year Courses have been completed through online classes during lockdown.</li><li>2. He informed that MBA-I Year Sem-I results have been declared by SPPU and students are promoted to MBA-II Year.</li><li>3. He also shared classes for MBA-II Year have been started from August 5, 2020 through online ZOOM platform and timetable to students, faculty members is shared beforehand.</li><li>4. Dr. Anish Karia mentioned about the implementation of ERP for session's delivery in phase wise.</li><li>5. He also shared MBA-I year students are doing summer internship project on secondary data and some students as well get online internship where the collecting primary data too.</li><li>6. Mr. Aditya Saste shared many students benefited by enrolling to Coursera certification Programme he thanked SBPIM for the motivation, opportunity and the guidance given.</li><li>7. Dr. Anish Karia shared we are in communication with publisher for the subscription of e books for the MBA program.</li><li>8. Dr. Kirti Dharwadkar shared that a session on "How to select Major and Minor courses" and doubt clearing session for MBA programme has been delivered to MBA- II Year.</li><li>9. Mr. Aditya Saste shared students are requesting to increase online session time from 40 minutes to 60 minutes students for critical subjects like Decision Science.</li><li>10. Dr. Kirti Dharwadkar and Dr. Anish Karia explained the</li></ol>



		<p>technical challenges to increase the time is that many students belong to rural area (one student is from J&amp;K) and hence they do not have access of Desktop, Laptop and high internet connectivity.</p> <p>11. Dr. Kirti Dharwadkar also shared students are advised to join online NPTEL Swayam courses, apply for AICTE Scholarship and summer internship. Personal grooming and MS-Excel sessions are conducted by the Institute.</p> <p>12. Mr. Aditya Saste thanked all the faculty members for the support, counseling and continuous guidance given during this pandemic situation.</p> <p>13. Dr. Kirti Dharwadkar informed revision classes for Sem IV are going on and said that we are also waiting for SPPU directives for final exams.</p>
3	Research, Consultancy and CSR	<p>1. Dr. Bhushan Pardeshi, Head Research mentioned that National Level Zoominar was organized where more than 700 participants registered and 62 research abstracts are finalized for publication in JOMAT volume 8-2.</p> <p>2. He also informed that Two Days e-FDP on MBA CBCS &amp; GS OBE pattern in Financial Management Specialization in association with Savitribai Phule Pune University on 7<sup>th</sup> and 8<sup>th</sup> July 2020. He thanked Dr. Anish Karia, Dr. Padmalochan Bisoy, Dr. Amarish Padma, Dr. Aishwarya Gopalkrishnan for being the resource persons for the FDP.</p> <p>3. Dr. Anuradha Phadnis proudly mentioned that Dr. Kirti Dharwadkar BOS- HR, Dr. Anuradha Phadnis, Dr. Iram Ansari have been invited as resource person for FDP organized by DYPIMS in association with SPPU on HRM syllabus orientation (Semester III &amp; IV).</p> <p>4. Dr. Bhushan Pardeshi proudly mentioned that AICTE sponsored e-conference is schedule on 3-4 September, 2020 for which 25 Research Paper have been received till date.</p> <p>5. He also shared that Case study book will also be published this year.</p> <p>6. Dr. Bhushan Pardeshi briefed that Ph.D. round two interviews is declared by university accordingly SBPIM Research Centre aligned the detail plan and schedule for pre-submission presentations. He also said that the Institute Journal "JOMAT" is trying to get the recognition from UGC Care Journals or Scopus.</p> <p>7. Dr. Kirti Dharwadkar proudly said that from SBPIM Research centre 26 students have been awarded PhD degree and one student has submitted the thesis.</p> <p>8. Dr. Kirti Dharwadkar also mentioned Dr. Anuradha Phadnis has been invited as resource person to conduct FDP at D.Y. Patil Institute of Management, Akurdi.</p>



		9. Mr. Aditya Saste informed that students have focused on Summer Internship Project and thanked all the faculties for taking project guidance sessions online
4	Infrastructure	<ol style="list-style-type: none"> <li>1. Dr. Swapnali Kulkarni updated racks are purchased, and are in process of purchasing library books.</li> <li>2. She also informed that the lift work is in process and installation will be completed within 6 months</li> <li>3. Dr. Kirti updated that PCET Trust has installed Automatic Sanitizer Machine at all the Institute buildings including SBPIM as a safety measures for all the employees.</li> <li>4. Dr. Kirti Dharwadkar mentioned about purchase of gadgets for smooth conduction of classes is in process.</li> </ol>
5	Student Progression	<ol style="list-style-type: none"> <li>1. Dr. Amarish Padma informed that SBPIM students have registered and completed various courses from different platforms like COURSERA, Linked in.</li> <li>2. Dr. Kajal Maheshwari updated that students updated their subject knowledge and skills during lockdown by attending e-webinars.</li> <li>1. Dr. Kajal Maheshwari briefed that SBPIM faculty member's designed an activity to develop students' skills under "INCRETA". She said that the various activities conducted under INCRETA are Chittrakatha, Maths based IQ, Aptitude and grooming. The students responded very well for the same.</li> <li>3. She also proudly said that students prove their mettle by winning awards in lockdown by receiving 18 awards in intercollegiate competition.</li> <li>4. Dr. Amarish Padma mentioned that students have applied for AICTE Scholarships.</li> <li>5. Dr. Kajal Maheshwari shared during the tough pandemic times; SBPIM Alumni is helping by providing SIP &amp; placement opportunities to the students. She also said that on the occasion of Tenth year of SBPIM inception, Alumni have shown keen interest to contribute to the Alma matter in any possible way during Alumni Meet conducted in February 2020 and the discussion for the same is going on with the Alumni representatives.</li> <li>6. She also briefed about the efforts taken by the Institute to update the website and how the Institute is trying to increase its presence on social media too.</li> <li>7. She informed that students are intimidated about how students can get online.</li> <li>8. Mr. Abhijeet Shah appreciated efforts taken by all the faculty members to guide the students and urged to consider the changing industry models due to pandemic situation in SIP guidance.</li> </ol>





6	Governance	<ol style="list-style-type: none"> <li>1. Dr. C.N. Narayana mentioned that the Institute should focus on collaborations with renowned bodies like ASSOCHAM, CII etc in future.</li> <li>2. Dr. Kirti Dharwadkar shared that SBPIM students fees is revised by SSS- Shikshan Shulk Samitee 2020-21 and is increased by Rs.15,000 amounting to the total of Rs. 1,15,000.00 for the current batch. She said that students are asked to pay the remaining fees for the previous year in installments. She said that for MBA admission process for the Academic year 2020 - 21 the Institute is waiting for Government guidelines.</li> <li>3. Dr. Kirti Dharwadkar informed that Faculty members are trying to enhance their skillsets in the lockdown period by attending e-FDPs, Registering for Coursera certifications and attending webinars.</li> </ol>
7	Events	<ol style="list-style-type: none"> <li>1. Dr. Anuradha Phadnis informed that a session on Health &amp; Hygiene during Mensuration by Dr. Bijal Kasaris conducted via zoom for SBPIM ladies staff and girl students.</li> <li>2. Dr. Anuradha Phadnis shared SBPIM has organized National Webinar on Master Class on Data Driven Digital Marketing 4.0 for Business on June17,2020 where more than 2000 Participants have registered.</li> <li>3. Dr. Anuradha Phadnis shared the Institute is planning to conduct Achievers' students' category awards for the batch 2018-20. This ceremony will be conducted online.</li> <li>4. Dr. Anuradha Phadnis informed that this year certification programme for Digital Marketing, HR Excellence, and Advance Financial Modeling would be planned for SEM-IV.</li> </ol>
8	NAAC Progress	<ol style="list-style-type: none"> <li>1. Dr. Kirti Dharwadkar informed that SBPIM has applied for NBA. She said that NBA pre-qualifier is approved and the SAR to be submitted by 12<sup>th</sup> October 2020.</li> <li>2. Dr. Swapnali Kulkarni informed that as per the directives from NAAC -AQAR 2018-19 and 2019-20 to be submitted by 31<sup>st</sup> October 2020 and 31<sup>st</sup> December 2020 respectively.</li> <li>3. Dr. Swapnali Kulkarni also informed that the work for 2<sup>nd</sup> AQAR for 2019-20 will be initiated after completion of AQAR 2018 - 19.</li> <li>4. Dr. Anish Karia informed that as a IQAC initiative the Institute conducted a series of Quiz on COVID -19 for spreading awareness during Lockdown. He also said that more than 1500 participants successfully completed and got certificates for the same.</li> <li>5. Dr. Anuradha informed that revised scale of CO and POs/PSOs attainment levels for revised syllabus of 2019 pattern (SPPU) were implemented.</li> </ol>





Meeting ended with Dr. Kirti Dharwadkar thanking the members present for their contribution and attendance. Minutes of the meeting were noted and prepared by Dr.Kajal Maheshwari.

**Dr. Kirti Dharwadkar**  
Director, SBPIM



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**Action Taken Report**

On the decisions taken of the IQAC meeting held on 19<sup>th</sup> August 2020

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

Sr No	Decision	Action Taken
1.	Teaching Learning and Evaluation	Due the pandemic the TLE was completed using Zoom digital platform.
2.	National level Zoominar	National Level Zoominar was organized on 13 <sup>th</sup> June 2020 where more than 700 participants registered and 62 research abstracts are finalized for publication.
3.	E - FDP	Two Days e-FDP on MBA CBCS & GS OBE pattern in Financial Management Specialization in association with Savitribai Phule Pune University was conducted on 7 <sup>th</sup> and 8 <sup>th</sup> July 2020.
4.	NBA	SBPIM has applied for NBA. She said that NBA pre-qualifier is approved and the SAR to be submitted by 12 <sup>th</sup> October 2020.
5.	IQAC initiative	A series of Quiz on COVID -19 initiated by the Institute for spreading awareness during Lockdown was completed by more than 1500 participants across the country successfully.

This report is to be presented in the next IQAC meeting for its approval and feedback.

Sign



**Dr. Kirti Dharwadkar**  
Director, SBPIM

