

PIMPRI CHINCHWAD EDUCATION TRUST'S
S. B. PATIL INSTITUTE OF MANAGEMENT
INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE

Date: 1st June 2021

Agenda for Meeting

This is to inform all the committee members that the committee meeting is scheduled on **2nd June 2021** in Seminar Hall at 11.00 am.

The agenda for the same is as under:

1. Approval of last meeting minutes.
2. Review of action taken as discussed in the last meeting.
3. Review of suggestions received.
4. Any other suggestion for the development of the student of the Institute.

Sign



Dr. Kirti Dharwadkar
Director

Sr. No	Name	Role	Sign
1	Dr. Kirti Dharwadkar	Chairman	
2	Dr. Girish Desai	Management Representative	
3	Dr. Anishkumar Karia	Head of Department (Academics)	
4	Dr. Bhushan Pardeshi	Head of Department (Research)	
5	Dr. Swapnali Kulkarni	Co-ordinator	
6	Dr. Anuradha Phadnis	Teaching Representative	
7	Dr. Kajal Maheshwari	Teaching Representative	
8	Dr. Amarish Padma	Teaching Representative	
9	Mr. Prasannakumar Ohol	Non teaching Representative	
10	Mr. Raju Misal	Local society representative	
11	Dr. Abhijeet Shah	Industry Representative	
12	Mr. Shubham Paiyawal	Alumni Representative	
13	Mr. Aditya Saste	Student Representative	



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S. B. PATIL INSTITUTE OF MANAGEMENT
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 2nd June 2021

Attendance for Meeting

Sr. No	Name	Role	Sign
1	Dr. Kirti Dharwadkar	Chairman	
2	Dr. Girish Desai	Management Representative	
3	Dr. Anishkumar Karia	Head of Department (Academics)	
4	Dr. Bhushan Pardeshi	Head of Department (Research)	
5	Dr. Swapnali Kulkarni	Co-ordinator	
6	Dr. Anuradha Phadnis	Teaching Representative	
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MINUTES OF THE MEETING

Date: 2nd June 2021

The meeting was held on 2nd June 2021 in Seminar Hall at 11.00 am. Following are the minutes of meeting.

Agenda:

1. Approval of last meeting minutes.
2. Review of action taken as discussed in the last meeting.
3. Review of suggestions received.
4. Any other relevant point / topic with the permission of the chairperson.

Minutes:

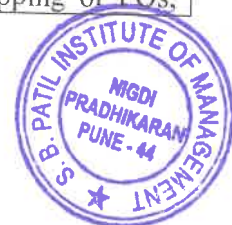
Sr. No	Decisive Factor	Details
1		IQAC coordinator Dr. Swapnali Kulkarni commenced the meeting by welcoming all the members to IQAC. She read minutes of last meeting. Everyone approved the minutes of last meeting.
2	Teaching Learning and Evaluation	<ol style="list-style-type: none">1. Dr. Anuradha Phadnis briefed that 100% syllabus and internal exams of SEM-I & III are completed using online mode. She also informed that guidance session on How to appear for SPPU exams were conducted from 10th to 12th May 2021 for Sem I courses by respective faculty members.2. Dr. Kirti Dharwadkar said that faculty feedback submitted by students via ERP is communicated to the respective faculty.3. Dr. Amarish Padma told that SPPU conducted online Exams of SEM I from 17th May 2021 and SEM III from 22nd April 2021 in MCQ Format. The faculty members contributed in SPPU paper setting for the exams to be conducted.4. Dr. Anuradha said that sessions of MBA II Sem IV started with an orientation session on 26th May 2021. The sessions for MBA I Sem II will start from 8th June 2021.5. Dr. Kajal Maheshwari informed that a guidance session on "How to choose specialization" was conducted on 27th and 28th May 2021 for MBA I Sem II. She also said that specialization wise guidance sessions were conducted by the faculty members which helped the students to choose the specialization on 27th May 2021 whereas a panel discussion was conducted on 31st May 2021 by faculty members from every domain helped the students further for selecting the specialization.6. Dr. Anuradha Phadnis informed that Psychometric Test is planned on 2nd June 2021 for MBA-I year student by Dr. Ashutosh Misal, Director, DYPIMS.7. Dr. Amarish Padma updated that HR and Digital Marketing



		Certification courses for MBA-II Sem IV are planned after the completion of syllabus through online mode.
3	Research, Consultancy and CSR	<ol style="list-style-type: none"> 1. Dr. Kirti Dharwadkar informed that one of the Phd student pursuing under SBPIM Research Centre appeared for Pre submission Ph.D. viva voce online for the Subject Production Management. She also said that the Research Centre conducted Review of Literature and Pilot Study Presentation of Ph.D. Students on 3rd & 4th March 2021. 2. Dr. Kirti said that it is a matter of great pride that Dr. Kajal Maheshwari and Dr. Anishkumar Karia, conducted online training sessions for Institute's Innovation Council [IIC], Pimpri Chinchwad College of Engineering, Pune on topic "Problems to Prosperity [P2P] Virtual Training Workshop" from 10th April to 13th April 2021 and BE Solutions for Supreme Industries (Group- II) from March 2021 to April 2021. 3. Dr. Anuradha informed that consultancy is to be provided to Rishi Polymers, Bhosari MIDC, Pune. The discussion is in process and will be finalized shortly.
4	Infrastructure	<ol style="list-style-type: none"> 1. Mr. Prasannakumar Ohol updated that 5 Reading Tables, 10 Steel Racks and 20 Book Holder of Rs. 68,083 were purchased. He also said that we have applied for NDLI club membership in March 2021. 2. Dr. Amarish informed Library purchased 242 books, N List E-Journal Procurement for 2021 and Subscription of 26 Print Journals of amounting to Rs. 71030.
5	Student Progression	<ol style="list-style-type: none"> 1. Dr Kajal informed that 40 students participated in the National Management Olympiad, out of which two students qualified for the semi finals. She briefed that National Management Olympiad is an annual event for Management Students and Professionals with a focus on learning the essential management qualities created by Industry people the real business cases of corporates and social ventures. 2. Dr. Amarish Padma said that Student Council Elections for Academic Year 2020-21 started from 13th March 2021 and results were finally declared on 23rd March 2021. 3. Dr. Kajal informed that under Young Inspirators Network Mr. Sachin Ranawade is appointed as President and Miss. Aachal Tumble is appointed as Vice President from MBA-I in March 2021. 4. Dr. Amarish said that guest sessions were conducted by Mr. Avinash Mishra, Alumni and Mr. Rahul Gadekar, Digital Advisor for MBA students.
6	Governance	<ol style="list-style-type: none"> 1. Dr. Kirti informed that many of the teaching and non teaching staff members have completed the first dose of covid and would complete the second dose very soon.



		<ol style="list-style-type: none"> 2. Dr. Swapnali told that Dr. Anishkumar Karia, Dr. Kajal Maheshwari, Dr. Amarish Padma and Dr. Aishwarya Gopalakrishnan conducted interviews for PGDM aspirants 2021 for PCET's Pune Business School. 3. Dr. Kirti informed that Mr. Ramakant Salunkhe has been appointed as OS from May 2021. 4. Dr. Kirti Dharwadkar congratulated Dr. Anishkumar Karia, Dr. Amarish Padma, Dr. Kajal Maheshwari, Dr. Anuradha Phadnis, and Dr. Swapnali Kulkarni for clearing NITTT Module - I & II. She also informed that many faculty members have register for the NITTT modules in this session and have also completed ATAL FDPs. Dr. Kirti also congratulated Dr. Kajal for appearing for Swayam exam held in March 2021. 5. Dr. Amarish informed that Dr. Anishkumar Karia moderated a panel discussion on career opportunities for "Management Aspirants in World of Financial Sectors" organized by Pune Business School and anchored the Master Class Series Session on "Emerging Careers in Finance" organized by Pune Business School in March 2021. 6. Dr. Anuradha informed that Dr. Kajal was invited as guest speaker at Mandsaur University, MP and PCCOE, Pune to guide the students.
7	Events	<ol style="list-style-type: none"> 1. Dr. Anuradha said that HR Conclave was organized on 20th March 2021. Dr. Jayashree Fadanavis and Dr. Priti Munde Female HR Professionals from Pune were invited. 2. Dr. Swapnali informed that as per the directives received from AICTE Azadi ka Amrut Mahotsav was celebrated by conducting various events like Inauguration, essay and poster competition, session on India's freedom fight, Indian Constitution and Historical Monuments in Pune. 3. She also said that under Gender Equity session conducted were financial wellness, food, diet and nutrition, safety of women with rising cyber crimes and mental health of women of 2020. She continued saying that women's day was celebrated with zeal and enthusiasm. 4. Dr. Amarish Padma informed that about ten CII sessions were conducted, wherein experts briefed the students on various management topics.
8	NAAC Progress	<ol style="list-style-type: none"> 1. Dr. Swapnali Kulkarni informed that the date for submission of AQAR 2019 - 20 is extended. The Institute will submit the same by this month end. She also said that the work for revised AQAR 2020 – 21 will start after the submission of AQAR 2019 – 20. 2. Dr. Kirti mentioned that due to the Covid situation there is no communication from NBA about the assessment visit. 3. Dr. Anuradha proposed for the process of mapping of POs.



		PSOs and further for PEOs all the feedback should be taken on the scale of 1, 2 and 3 so as to enable the mapping process in a convenient manner and on same scale for all curricular, co-curricular and extracurricular activities.
10		Meeting ended with Dr. Kirti Dharwadkar thanking the members present for their contribution and attendance. Minutes of the meeting were noted and prepared by Dr. Swapnali Kulkarni.



Dr. Kirti Dharwadkar
Director, SBPIM



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Action Taken Report

On the decisions taken of the IQAC meeting held on 2nd June 2021

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

Sr No	Decision	Action Taken
1.	National Management Olympiad	40 students participated in the National Management Olympiad, out of which two students qualified for the semi finals.
2.	Events conducted	Azadi ka Amrutmahotsav, Woman's Day and various gender equity events conducted.
3.	Covid – 19 Vaccine	Many of the teaching and non teaching staff members have completed the first dose of covid – 19 Vaccine.
4.	Po, PSOs and PEOs	The process of mapping of POs, PSOs and further for PEOs all the feedback should be taken on the scale of 1, 2 and 3 so as to enable the mapping process in a convenient manner and on same scale for all curricular, co-curricular and extracurricular activities.

This report is to be presented in the next IQAC meeting for its approval and feedback.

Sign



Dr. Kirti Dharwadkar
Director, SBPIM

