

PIMPRI CHINCHWAD EDUCATION TRUST'S  
**S. B. PATIL INSTITUTE OF MANAGEMENT**  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**NOTICE**

**Date: 23<sup>rd</sup> October 2017**

**Agenda for Meeting**

This is to inform all the committee members that the committee meeting is scheduled on 24<sup>th</sup> October 2017 at Conference Room at 1.00 pm.

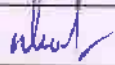


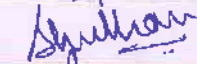

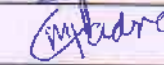


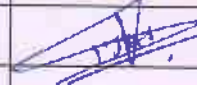
The agenda for the same is as under:

1. Approval of last meeting minutes.
2. Review of action taken as discussed in the last meeting.
3. Review of suggestions received.
4. Any other relevant point / topic with the permission of the chairperson.

Sign

Dr. Daniel Penkar

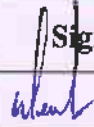
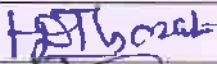

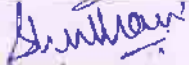

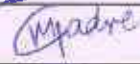

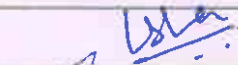
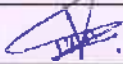
Director

<b><u>INTERNAL QUALITY ASSURANCE CELL (IQAC)</u></b>			
<b>Sr. No.</b>	<b>Name of the Member</b>	<b>Role</b>	<b>Signature</b>
1	Dr. Daniel Penkar	Director	
2	Dr. Girish Desai	Management Representative	
3	Dr Hansraj Thorat	Research Head	
4	Dr. Kirti Dharwadkar	Head, Academics	
5	Dr Swapnali Kulkarni	Teaching Representative and Co-ordinator	
6	Ms. Kajal Maheshwari	Teaching Representative	
7	Dr. Manoj Gadre	Teaching Representative	
8	Mr Prasannakumar Ohol	Office Superintendent and Non teaching Representative	
9	Mr. Raju Misal	Local society representative	
10	Mrs. Isha Rawal	Alumni Representative	
11	Mr. Vijay Kumthekar	Student Representative	
12	Dr. Girish Bakshi	Industry Representative	

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 24<sup>th</sup> October 2017

**Attendance for Meeting**

<u>INTERNAL QUALITY ASSURANCE CELL (IQAC)</u>			
Sr. No.	Name of the Member	Role	Signature
1	Dr. Daniel Penkar	Director	
2	Dr. Girish Desai	Management Representative	
3	Dr Hansraj Thorat	Research Head	
4	Dr. Kirti Dharwadkar	Head, Academics	
5	Dr Swapnali Kulkarni	Teaching Representative and Co-ordinator	
6	Ms. Kajal Maheshwari	Teaching Representative	
7	Dr. Manoj Gadre	Teaching Representative	
8	Mr Prasannakumar Ohol	Office Superintendent and Non teaching Representative	
9	Mr. Raju Misal	Local society representative	
10	Mrs. Isha Rawal	Alumni Representative	
11	Mr. Vijay Kumthekar	Student Representative	
12	Dr. Girish Bakshi	Industry Representative	

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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**MINUTES OF THE MEETING**

**Date: 24<sup>th</sup> October 2017**

The Meeting was held on **24<sup>th</sup> October 2017** at 1.00 pm in Conference Room. Following are the minutes of the meeting.

Agenda:

1. Approval of last meeting minutes.
2. Review of action taken as discussed in the last meeting.
3. Review of complaints received.
4. Any other relevant point / topic with the permission of the chairperson.

Minutes:

Sr No	Decisive Factor	Details
1		Hon. Director welcomed the committee members. Everybody approved the minutes of last meeting.
2	Teaching Learning and Evaluation	<ol style="list-style-type: none"><li>1. Dr. Kajal Maheshwari declared that HR Certification course will commence from November.</li><li>2. Dr. Kirti Dharwadkar told that IDEAL certification program will be held in the month of December.</li><li>3. Mrs. Isha Rawal appreciated the efforts taken by the institute to make the students corporate ready.</li></ol>
3	Research, Consultancy and CSR	<ol style="list-style-type: none"><li>1. Dr. H.D. Thorat reported that JOMAT Vol 6 Issue 2 Jan – June edition is in process and will be published as scheduled.</li><li>2. He also said that it is a matter of pride that Dr. Bhushan and Dr. Bisoyi will be presenting their paper at IIM, Kolkata. He said that Dr. Kirti, Dr. Bhushan and Ms Pranita's paper is accepted for publication at St. Xaviers Bhuvaneshwar.</li></ol>
4	Infrastructure	<ol style="list-style-type: none"><li>1. Mr. Ohol said that book exhibition was planned by the Library Committee on 6<sup>th</sup> October 2017. It was very successful and thousands of books were displayed on that day.</li><li>2. Dr. Penkar urged that the vision, mission of the Institute to be displayed at various locations in the Institute.</li></ol>
5	Student Progression	<ol style="list-style-type: none"><li>1. Dr. Manoj Gadre shared that the birth anniversary of Peter Drucker will be celebrated on 21<sup>st</sup> November 2018 by conducting by displaying the books authored by him.</li></ol>

6	Governance	1. Dr. Daniel Penkar congratulated for acceptance of the research papers at the prestigious Institute. He also announced that the Institute will sanction the registration fee and the travelling allowance as per the suitable policy.
7	Best Practice	1. Dr. Penkar shared that the Essay Competition on the occasion of Vigilance Week in collaboration with Air India and Anti Corruption is organized in the month of October. 2. Dr. Kajal informed that in order to spread the awareness for Eco friendly Diwali a chart competition is organized before Diwali vacation.
8	NAAC Progress	1. Dr. Kirti shared that NAAC work is going on and series of meetings for the same are lined up. 2. The meeting held on 24 <sup>th</sup> September 2018 was devoted for understanding CO and PO concepts. 3. Dr. Penkar said that the various policies and strategic plan are revised and included in the service Rule Book.
9	Meeting ended with Dr. H. D. Thorat thanking the members present for their contribution and attendance. Minutes of the meeting were taken by Dr. Swapnali Kulkarni.	

Sign

Dr. Daniel Penkar  
Director



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**Action Taken Report**

On the decisions taken of the IQAC meeting held on 24<sup>th</sup> October 2017

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

Sr No	Decision	Action Taken
1.	IDEAL certification	IDEAL certification course was conducted from 14 <sup>th</sup> December 2017 to 21 <sup>st</sup> December 2017.
2.	Faculty members presenting papers	Faculty Members presented papers at IIM, Kolkata and St. Xaviers Bhuvaneshwar. It was highly appreciated.
3.	Vision, mission of the Institute to be displayed at various locations in the Institute.	Board/Flex printing under process
4.	Essay Competition on the occasion of Vigilance Week	Essay Competition on the occasion of Vigilance Week was conducted in collaboration of AIR INDIA and Central Vigilance Commission.
5.	Eco friendly Diwali	Eco friendly Diwali poster making competition conducted on 13 <sup>th</sup> October 2017.

This report is to be presented in the next IQAC meeting for its approval and feedback.

Sign



Dr. Daniel Penkar  
Director

