

PIMPRI CHINCHWAD EDUCATION TRUST'S
S. B. PATIL INSTITUTE OF MANAGEMENT
INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE

Date: 1st October 2019

Agenda for Meeting

This is to inform all the committee members that the committee meeting is scheduled on **4th October 2019** at Conference Room at 10.30 am.

The agenda for the same is as under:

1. Approval of last meeting minutes.
2. Review of action taken as discussed in the last meeting.
3. Review of suggestions received.
4. Any other relevant point / topic with the permission of the chairperson.

Sign

Dr. Daniel Penkar
Director

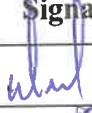


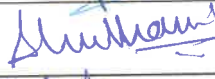




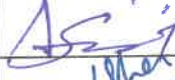





| <u>INTERNAL QUALITY ASSURANCE CELL (IQAC)</u> | | | |
|--|---------------------------|--|------------------|
| Sr. No. | Name of the Member | Role | Signature |
| ✓1 | Dr. Daniel Penkar | Director | |
| 2 | Dr. Girish Desai | Management Representative | |
| X3 | Dr. Kirti Dharwadkar | Head, Academics | |
| ✓4 | Dr Swapnali Kulkarni | Teaching Representative and Co-ordinator | |
| ✓5 | Dr. Kajal Maheshwari | Teaching Representative | |
| ✓6 | Dr. Anuradha Phadnis | Teaching Representative | |
| ✓7 | Mr. Anishkumar Karia | Teaching Representative | |
| ✓8 | Mr Prasannakumar Ohol | Non teaching Representative | |
| 9 | Mr. Raju Misal | Local society representative | |
| 10 | Mrs. Isha Rawal | Alumni Representative | |
| 11 | Dr. Abhijeet Shah | Industry Representative | |
| 12 | Ms. Tanuja Inamdar | Student Representative | |

PIMPRI CHINCHWAD EDUCATION TRUST'S
S. B. PATIL INSTITUTE OF MANAGEMENT
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 4th October 2019

Attendance for Meeting

| INTERNAL QUALITY ASSURANCE CELL (IQAC) | | | |
|---|-----------------------|--|---|
| Sr. No. | Name of the Member | Role | Signature |
| ✓ 1 | Dr. Daniel Penkar | Director |  |
| 2 | Dr. Girish Desai | Management Representative |  |
| ✓ 3 | Dr. Kirti Dharwadkar | Head, Academics |  |
| ✓ 4 | Dr. Swapnali Kulkarni | Teaching Representative and Co-ordinator |  |
| ✓ 5 | Dr. Kajal Maheshwari | Teaching Representative |  |
| ✓ 6 | Dr. Anuradha Phadnis | Teaching Representative |  |
| ✓ 7 | Dr. Anishkumar Karia | Teaching Representative |  |
| ✓ 8 | Mr Prasannakumar Ohol | Non teaching Representative |  |
| 9 | Mr. Raju Misal | Local society representative |  |
| 10 | Mrs. Isha Rawal | Alumni Representative |  |
| 11 | Dr. Abhijeet Shah | Industry Representative |  |
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PIMPRI CHINCHWAD EDUCATION TRUST'S
S. B. PATIL INSTITUTE OF MANAGEMENT
INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF THE MEETING

Date: 4th October 2019

The Meeting was held on 4th October 2019 at 10.30 am in Conference Room. Following are the minutes of the meeting.

Agenda:

1. Approval of last meeting minutes.
2. Review of action taken as discussed in the last meeting.
3. Review of complaints received.
4. Any other relevant point / topic with the permission of the chairperson.

Minutes:

| Sr No | Decisive Factor | Details |
|-------|----------------------------------|---|
| 1 | | Hon. Director welcomed the committee members. Everybody approved the minutes of last meeting. |
| 2 | Teaching Learning and Evaluation | <ol style="list-style-type: none"> 1. Dr. Kirti Dharwadkar shared that MBA I started from 15th September 2019 with an Induction Program – Rhythm 2019. Earlier Rhythm was planned for 10 days but due to shortage of time it was cut short to 2 days i.e on 15th and 16th September 2019. She also informed that the MBA I teaching started from 18th September 2019. 2. Dr. Kirti informed that all faculty members have planned the CCE to be conducted for MBA I students in the Academic Year 2019 - 20. 3. Dr. Anishkumar Karia informed that the external viva dates for MBA II SIP would be probably post Diwali. |
| 3 | Research, Consultancy and CSR | <ol style="list-style-type: none"> 1. Dr. Penkar congratulated Aishwarya Gopalkrishnan, Pranita Burbure and Anishkumar Karia for completing their PhD Degree. 2. Dr. Kirti informed that 3 students of S. B. Patil Institute of Management Research Centre were declared to be awarded with PhD Degree. 3. She also informed that two softwares have been purchased for statistical analysis, which will help PhD students for their research work. |
| 4 | Infrastructure | <ol style="list-style-type: none"> 1. Mr. Ohol shared that requisition of Library Committee for purchase of books for the Academic Year 2019 – 20 of Rs. 75,000 is approved. The process for purchase of books has already started. |
| 5 | Student Progression | <ol style="list-style-type: none"> 1. Dr. Anishkumar Karia informed that SIP Internal Viva-Voce was successfully conducted on 27, 28, 30 & 31 |

| | | |
|---|---|--|
| | | <p>August 2019.</p> <p>2. Dr. Kajal shared that 'GARBA' - Intra-Collegiate Cultural Event 2019 is scheduled on Monday, 7th October 2019 at PCET Auditorium. This event is organized to emphasize cultural assimilation of students at S. B. Patil Institute of Management (MBA I and II year).</p> <p>3. Dr. Kajal informed that the election for Student Council will be conducted on 19th October 2019 and the results will be declared on the same day. The felicitation and oath ceremony is scheduled on 30th October 2019.</p> |
| 6 | Governance | <p>1. Dr. Penkar informed that 5 faculty members – Dr. Kirti, Dr. Bhushan, Dr. Kajal, Dr. Aishwarya and Dr. Pranita were awarded with Prestigious awards from CEGR, New Delhi.</p> <p>2. Dr. Penkar shared due to shortage of time in completing the syllabus for MBA I, Diwali vacation will be curtailed to 3 days i.e. from 26th to 29th October 2019.</p> |
| 7 | Events | <p>1. Dr. Swapnali Kulkarni announced that Diwali Celebration from Recreational Committee is scheduled on 23rd October 2019.</p> |
| 8 | NAAC Progress | <p>1. Dr. Swapnali Kulkarni informed that as per the directives from NAAC all staff members started preparing for the first AQAR to be uploaded for the Academic Year 2018 – 19 by May 2020.</p> |
| 9 | Meeting ended with Dr. Penkar thanking the members present for their contribution and attendance. Minutes of the meeting were taken by Dr. Swapnali Kulkarni. | |

Sign



Dr. Daniel Penkar
Director



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Action Taken Report

On the decisions taken of the IQAC meeting held on 4th October 2019
To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

| Sr No | Decision | Action Taken |
|-------|--------------------|---|
| 1. | Completion of PhD | Three faculty members completed their PhD degree |
| 2. | Prestigious Awards | Five faculty members were awarded with Prestigious awards from CEGR, New Delhi. |
| 3. | Student Council | Student Council Election, felicitation and the oath ceremony to be conducted. |
| 4. | AQAR | AQAR to be submitted in May 2020. |

This report is to be presented in the next IQAC meeting for its approval and feedback.

Sign



Dr. Daniel Penkar
Director

