

PIMPRI CHINCHWAD EDUCATION TRUST'S
S. B. PATIL INSTITUTE OF MANAGEMENT
INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE

Date: 2nd January 2018


Agenda for Meeting


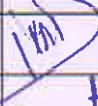
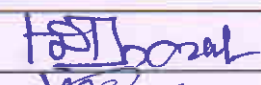
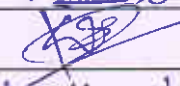
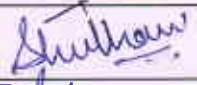

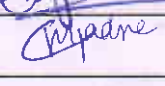
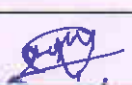

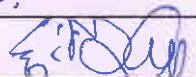
This is to inform all the committee members that the committee meeting is scheduled on 5th January 2018 at Conference Room at 1.00 pm.

The agenda for the same is as under:

1. Approval of last meeting minutes.
2. Review of action taken as discussed in the last meeting.
3. Review of suggestions received.
4. Any other relevant point / topic with the permission of the chairperson.

Sign

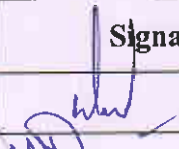

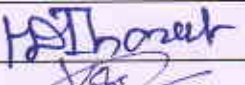

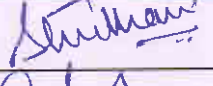
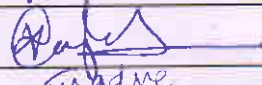
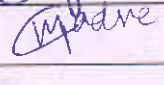
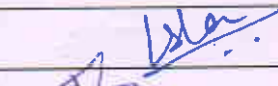

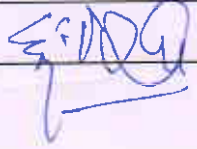

Dr. Daniel Penkar
Director

<u>INTERNAL QUALITY ASSURANCE CELL (IQAC)</u>			
Sr. No.	Name of the Member	Role	Signature
1	Dr. Daniel Penkar	Director	
2	Dr. Girish Desai	Management Representative	
3	Dr Hansraj Thorat	Research Head	
4	Dr. Kirti Dharwadkar	Head, Academics	
5	Dr Swapnali Kulkarni	Teaching Representative and Co-ordinator	
6	Dr. Kajal Maheshwari	Teaching Representative	
7	Dr. Manoj Gadre	Teaching Representative	
8	Mr Prasannakumar Ohol	Office Superintendent and Non teaching Representative	
9	Mr. Raju Misal	Local society representative	
10	Mrs. Isha Rawal	Alumni Representative	
11	Mr. Vijay Kumthekar	Student Representative	
12	Dr. Girish Bakshi	Industry Representative	

PIMPRI CHINCHWAD EDUCATION TRUST'S
S. B. PATIL INSTITUTE OF MANAGEMENT
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 5th January 2018

Attendance for Meeting

<u>INTERNAL QUALITY ASSURANCE CELL (IQAC)</u>			
Sr. No.	Name of the Member	Role	Signature
1	Dr. Daniel Penkar	Director	
2	Dr. Girish Desai	Management Representative	
3	Dr Hansraj Thorat	Research Head	
4	Dr. Kirti Dharwadkar	Head, Academics	
5	Dr Swapnali Kulkarni	Teaching Representative and Co-ordinator	
6	Dr. Kajal Maheshwari	Teaching Representative	
7	Dr. Manoj Gadre	Teaching Representative	
8	Mr Prasannakumar Ohol	Office Superintendent and Non teaching Representative	
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF THE MEETING

Date: 5th January 2018

The Grievance Redressal Meeting was held on **5th January 2018** at 1.00 pm in Conference Room. Following are the minutes of the meeting.

Agenda:

1. Approval of last meeting minutes.
2. Review of action taken as discussed in the last meeting.
3. Review of complaints received.
4. Any other relevant point / topic with the permission of the chairperson.


Minutes:

Sr No	Decisive Factor	Details
1		Hon. Director welcomed the committee members. Everybody approved the minutes of last meeting.
2	Teaching Learning and Evaluation	1. Dr. Kajal updated everyone about the Certification Courses conducted. She also shared that the feedback received from the students was very good. These certification courses would be of great help to the students in their future career.
3	Research, Consultancy and CSR	1. Dr. Thorat told that National Conference on "Economic Reforms" is planned on 18 January 2018. He also said that stalwarts from corporate and academia are invited for the conference.
4	Infrastructure	1. Dr. Penkar shared that Rain water harvesting system will be installed very soon. He also shared that SPPU has sanctioned an amount of Rs. 5 Lakh for solar Panel under QIP. 2. Mr. Ohol appealed that training on the usage of the J-Gate is to be conducted. Dr Penkar approved and asked to plan the same in the month of February. 3. He further informed that the Birth Anniversary of Swami Vivekananda will be celebrated as "Youth Day" by displaying his powerful quotes, his biopic and his other writings in the Library on 12 January 2018.
5	Student Progression	1. Dr. Kajal informed that Yuvotsav 2018 is planned on 31 st January which will be followed by Sports Week and then cultural fest "Zing" in the month of February.



		<p>2. Mr. <u>Vijay</u>, student representative suggested that girls participation should be encouraged.</p> <p>3. Dr. Kirti informed about the Parents Meet to be conducted on 26th January 2018.</p>
6	Governance	<p>1. Dr. Penkar informed that Dr. Swapnali Kulkarni and Dr. Dipti Sharma are going to New Delhi for paper presentation and the Institute is bearing the expenses as per Research Policy.</p> <p>2. He also congratulated Dr. Kajal for completion of her PhD.</p>
7	Best Practice	<p>1. Dr. Kajal requested that as a quality initiative Marathi Day to be celebrated on 27th February 2018, which will inculcate the importance of the language.</p>
8	Events	<p>1. HR Meet and Alumni Meet are to be planned in the coming semester. Dr. Penkar appealed everyone to plan accordingly.</p> <p>2. Womans Day will be celebrated on a larger scale this time by inviting some successful women of the society, was announced by Dr. Swapnali Kulkarni</p>
9	NAAC Progress	<p>1. Dr. Kirti updated that qualitative write up is in progress</p> <p>2. She also said that everybody is trying to complete activity and committee files.</p>
10	Meeting ended with Dr. Kirti Dharwadkar thanking the members present for their contribution and attendance. Minutes of the meeting were taken by Dr. Swapnali Kulkarni.	

Sign


 Dr. Daniel Penkar
 Director



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Action Taken Report

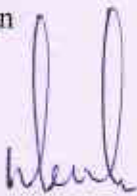
On the decisions taken of the IQAC meeting held on 5th January 2018

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

Sr No	Decision	Action Taken
1.	National Conference on "Economic Reforms"	National Conference on "Economic Reforms" was successfully conducted on 18 th and 19 th January 2018
2.	Training on J-Gate	Training on the usage of the J-Gate was conducted on 23 th February 2018.
3.	Events to be conducted with quality perspectives	Events like National Conference, IPPP, Yuvotsav, Zing, Sports Week, HR Meet and Alumni Meet were conducted considering quality parameter.
4	Faculty members presenting papers	Faculty Members presented papers at Technia Institute of Management, New Delhi.
5	Womans Day Celebration	Womans Day was celebrated on 8 th March 2018.

This report is to be presented in the next IQAC meeting for its approval and feedback.

Sign



Dr. Daniel Penkar
Director

