

PIMPRI CHINCHWAD EDUCATION TRUST'S  
S. B. PATIL INSTITUTE OF MANAGEMENT

INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE

Date: 14<sup>th</sup> July 2022

**Agenda for Meeting**





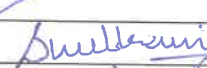
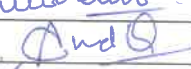



The agenda for the same is was under:

1. To read and Approve the minutes of last meeting held on 3<sup>rd</sup> March 2022
2. To review and plan the curriculum teaching, learning and evaluation activities.
3. To review and plan the activities for research, consultancy & ISR.
4. To review and plan the proposed development/maintenance work for Infrastructure
5. To review and identify the avenues of student progression
6. To review and plan the activities to promote faculty development and support.
7. To review and plan the co-curricular and extracurricular events.
8. To overview the NAAC AQAR & NBA status.
9. Any other point with the permission of the chair



**Dr. Kirti Dharwadkar**  
Director



Sr. No	Name	Role	Sign
1	Dr. Kirti Dharwadkar	Chairman	
2	Dr. Girish Desai	Management Representative	
3	Dr. Anishkumar Karia	Head of Department (Academics)	
4	Dr. Bhushan Pardeshi	Head of Department (Research)	
5	Dr. Swapnali Kulkarni	IQAC Co-ordinator	
6	Dr. Anuradha Phadnis	Teaching Representative	
7	Dr. Kajal Maheshwari	Teaching Representative	
8	Dr. Amarish Padma	Teaching Representative	
9	Mr. Ramakant Salunkhe	Non-teaching Representative	
10	Mr. Raju Misal	Local society representative	
11	Mr. Shubham Paiyawal	Alumni Representative	
12	Dr. Abhijeet Shah	Industry Representative	
13	Ms. Ashwini Suresh	Student Representative	

PIMPRI CHINCHWAD EDUCATION TRUST'S  
**S. B. PATIL INSTITUTE OF MANAGEMENT**  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**MINUTES OF THE MEETING**

This is to inform all the committee members that the committee meeting is scheduled on **15<sup>th</sup> July 2022** in Seminar Hall at 1.30 pm.

The agenda for the same is was under:

1. To read and Approve the minutes of last meeting held on 3<sup>rd</sup> March 2022
2. To review and plan the curriculum teaching, learning and evaluation activities.
3. To review and plan the activities for research, consultancy & ISR.
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8. To overview the NAAC AQAR & NBA status.
9. Any other point with the permission of the chair

The following are the Minutes of the Meeting:

Sr No	Decisive Factor	Details
1		IQAC coordinator Dr. Swapnali Kulkarni commenced the meeting by welcoming all members to IQAC meeting. She read minutes of last meeting. Everyone approved the minutes of last meeting.
2	Teaching Learning and Evaluation	<ol style="list-style-type: none"><li>1. Dr. Anishkumar Karia, Head of Department - Academics said that MBA I Sem I and MBA II Sem III exams were conducted in the month of April in Online mode by Savitribai Phule Pune University. He further said that the results for the same are awaited.</li><li>2. Dr. Anuradha Phadnis briefed that University SIP viva voce for MBA II Sem III was conducted in the month of May 2022.</li><li>3. Dr. Karia told that a session on "How to choose specialization" and Psychometric Test was conducted for MBA I Sem I on 4<sup>th</sup> and 5<sup>th</sup> May 2022, which will help the students to select the specialization. He told about the number of students who opted for various specializations were 37 for Marketing, 77 for Finance, 38 for Human Resource, 24 for Operations and Supply Chain Management and 25 for Business Analytics.</li><li>4. Dr. Karia also told that Sem II and IV started from 2<sup>nd</sup> May 2022 and around 85% of the syllabus for different courses is completed.</li><li>5. Dr. Amarish Padma informed that Specialization Clubs for Marketing, Human Resource and Finance conducted Inauguration and various activities.</li></ol>



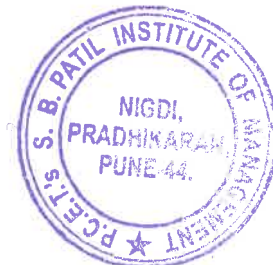
		<p>session was conducted on Aptitude and Soft Skills by Gryphon Consultancy Services and Ethnus.</p> <p>7. Dr. Karia further said that Internal Exams are scheduled from 25<sup>th</sup> July to 29<sup>th</sup> July 2022.</p> <p>8. Dr. Kajal informed that Industrial visit was scheduled on 6<sup>th</sup> July 2022 to Knorr Bremse for MBA I year students and Industrial visit to Minda and Bharat Forge is scheduled on 19<sup>th</sup> and 27<sup>th</sup> July 2022 respectively for MBA II year students.</p> <p>8. Dr. Anishkumar informed that 50 hours Online Certification Program on “Advance Digital Marketing” started from 5<sup>th</sup> March 2022 to 18<sup>th</sup> April 2022 was conducted for MBA-II Year students for the batch 2020-22 from the external agency R Interactives which covered Fundamentals of Website, Google Analytics, Social Media Advertising, Mobile Marketing, Ad Networks etc. with practical exposure.</p> <p>9. Dr. Karia further informed that HR Generalist Certification Program was organised from 9<sup>th</sup> to 16<sup>th</sup> March 2022 for MBA II Year SEM 3 HR Specialization Students to enhance the skills &amp; knowledge of the students enabling them to get lucrative job opportunities by from HR Excellence Global. He also said that Finance Certification on “Financial Modeling” was conducted from 7<sup>th</sup> March to 16<sup>th</sup> March 2022.</p> <p>9. Dr. Amarish Padma informed that Finance Club - "Finovators" in association with TAXBLOCK India arranged a session on "Tax Awareness &amp; Tax Planning for individual" on 12<sup>th</sup> March, 2022 through Facebook live.</p>
3	Research, Consultancy and ISR	<p>1. Dr. Bhushan Pardeshi, Head Research said that it is a matter of great pride that the Institute conducted National Conference on ‘Sustainable Finance for Circular Economy in Pre and Post Pandemic Era’ on 13<sup>th</sup> and 14<sup>th</sup> May 2022. He further said that experts from Industry and Academia were present for the conference and many researchers presented and published their research papers.</p> <p>2. He also said that SBPIM Research Centre conducted Induction of PhD program for the students admitted for the PhD course on 8<sup>th</sup> and 9<sup>th</sup> April 2022.</p> <p>3. Dr. Bhushan shared that the Institute believes in giving back to the society and also sensitizing our students and staff towards the problems of the society and hence the Institute Social Responsibility committee and the Rotaract Club of SBPIM in association with Prayas Foundation, organised a donation drive at Aniket Sevabhavi Sanstha, an orphanage for special children and a visit was organized on 4<sup>th</sup> June 2022. He further added that the students and staff raised money to provide food grains for the Orphanage.</p> <p>4. Dr. Anuradha informed that Industrial Training is finalized at</p>



		Rishi Polymers on 30 <sup>th</sup> July 2022.
4	Infrastructure	<ol style="list-style-type: none"> <li>1. Mr. Ramakant Salunkhe informed that the renovation work for fourth floor and ground floor was completed in March and the work for third floor will start soon.</li> <li>2. He also said that the RFID system installed at the library is of great help and working well.</li> </ol>
5	Student Progression	<ol style="list-style-type: none"> <li>1. Dr. Kajal Maheshwari informed that the Institute has signed MOU with Pune Management Association. She explained that PMA focuses on providing a wide range of services, to improve the standards of Management Practices in India by organizing conferences, seminars relevant training programs / lectures, discussion meetings where experiences are shared, sponsoring specific research projects, forming study groups, etc. Dr. Kajal informed that 30 students have become members of PMA.</li> <li>2. Dr. Kajal said that it is a matter of great pleasure and pride that SBPIM students represented at Sakal YIN (Young Inspirators Network). Mr. Chinmay Gosavi is nominated as PCMC Sakal YIN Organizer Minister. She further said that Chinmay was invited as Chief Guest and felicitated at R.M. Dharival for being elected as a core Team member, YIN on 21st June 2022. She also said that the Institute organized guest session in association with Sakal Media's Young Inspirators Network on the topic Mental Health by Dr. Varsha Dange, Medical Officer, Pimpri Chinchwad Municipal Corporation ( #PCMC ) on 21<sup>st</sup> March 2022.</li> <li>3. Dr. Amarish informed that Sakal Summer Summit Youth was conducted by YIN in Balgandharv on 9th and 10th May 2022 wherein 31 students represented SBPIM. He also said that Sakal Coffee with YIN minister was conducted on 14th July 2022 at SBPIM campus which was covered by Sakal Newspaper.</li> <li>4. Dr. Kajal told that SBPIM Students participated in an event organized by PCMC for a social cause in Plagathon.</li> <li>5. Dr. Anuradha mentioned that students participated in the Inter Collegiate Competition "Vista 2k22" where Kunal Shirsat bagged Extempore 1st Prize, Omkar Zanje bagged 1st prize for billionaire mindset. She further said that a team comprising of Amol Khobragade, Sanket Patil, Amol Malode and Satyam Dhangar won 1st prize in Relay Team and many other students won prizes in various events organized.</li> <li>6. Dr. Amarish said that we promote students to work at various teams, encouraging them to participate in the decision making process and forming Student Council 2021 – 22 will help them to learn management and administrative skills outside the classroom too, enhancing their personality and organization</li> </ol>



		<p>skills and all IQAC members congratulated the council.</p> <p>7. Dr. Kajal informed that S.B. Patil Institute of Management and Pune Management Association (PMA) inaugurated a Student Chapter on 25<sup>th</sup> June 2022.</p>
6	Governance	<ol style="list-style-type: none"> <li>1. Dr. Kirti Dharwadkar said that Dr. Anuradha, Dr. Kajal, Dr. Iram and Dr. Swapnali conducted MDP for Indian Overseas Bank, Akurdi Branch on 23<sup>rd</sup> June 2022. She further said that the MDP was very much appreciated by the participants.</li> <li>2. Dr. Abhijeet Shah suggested that the MDPs conducted would help to bridge the gap between Academia and Industry.</li> <li>3. Dr. Kajal said that the Institute successfully delivered two days MDP for Middle Level Staff of AQ Mechanical &amp; Electrical Manufacturing India Pvt. Ltd on 18<sup>th</sup> and 19<sup>th</sup> June 2022 on "Workplace : Protocols, Communication and Attitude", by Trainers Dr. Anuradha Phadnis and Dr. Iram Ansari.</li> <li>4. Dr. Anuradha informed that SBPIM in association with Rajiv Gandhi National Institute of Intellectual Property Management (RGNIIPM) Government of India, Nagpur (Under National Intellectual Property Awareness Mission), organize Online Workshop on "Intellectual Property Rights (IPR) &amp; Patents and Design Filing" on 28<sup>th</sup> June 2022 where the faculty members and students attended the session.</li> <li>5. Dr. Kirti Dharwadkar said that eight faculty members appeared for 5 &amp; 6 module of NITTT.</li> </ol>
7	Events conducted	<ol style="list-style-type: none"> <li>1. Dr. Amarish Padma informed the successful completion of YUVOTSAV-22, an excellent opportunity for the Sports enthusiasts to participate in major events and showcase their talent on 26<sup>th</sup>, 27<sup>th</sup> and 28<sup>th</sup> May 2022 which continued for three days featuring Football, Basketball (for Boys &amp; Girls) and Panna.</li> <li>2. Dr. Anuradha informed that Zing- 2022 was conducted on 10<sup>th</sup> and 11<sup>th</sup> June 2022 which explored the talents of students in a delightful and enjoyable way. She further said that the event was a combination of learning, fun and experience to become better Business professionals.</li> <li>3. Dr. Swapnali informed that the Institute celebrated International Women's Day by felicitating SBPIM ladies staff and girl students for their contribution to make the world such a better place to live in. She further added that the Institute also celebrated International Yoga Day.</li> <li>4. Dr. Anuradha said that the Institute conducted various events under Gender Equity Series like Understanding POSH by Ms. Padmaja Kulkarni, certified POSH trainer, e- communication etiquettes by Dr. Anuradha Phadnis and Gender based welfare practices by Dr. Kirti Dharwadkar.</li> <li>5. Dr. Kajal informed that guest session conducted were on the</li> </ol>



		topic "The Blueprint of Success for the Youth "by motivational speaker Raghavan Koli and by Dr. Shridhar S. Rajpathak, Director of Garware Technical Fibres Ltd. on the topic "Managing Supply Chain Management in International Business".
8	Accreditation	<ol style="list-style-type: none"> <li>1. Dr. Kirti Dharwadkar informed the successful conduction of NBA visit and receipt of accreditation status. She congratulated the entire team for the success and team work.</li> <li>2. Dr. Swapnali informed that the NBA result was formally discussed along with the summary sheet by the coordinators, criteria heads and Director to improvise in future.</li> <li>3. Dr. Swapnali Kulkarni informed that AQAR 2020 – 21 was successfully submitted and accepted by NAAC.</li> </ol>
9	Any other point	<ol style="list-style-type: none"> <li>1. Dr. Kirti Dharwadkar said that industry excel database file for Professional contacts for various activities at the institute is to be created.</li> <li>2. Dr. Kirti Dharwadkar suggested conducting guest/expert session on emerging topics in management. She also emphasized to plan coursework for Ph.D. scholars in association with SPPU</li> <li>3. Dr. Kirti Dharwadkar asked the ISR cell to motivate the students to participate in International Summer School program.</li> <li>4. It was discussed to conduct HR meet to interact with various industry HR and develop Institute Industry partnership.</li> <li>5. Faculty members suggested for organizing a farewell party for MBA II students.</li> </ol>
10	Meeting ended with Dr. Kirti Dharwadkar thanking the members present for their contribution and attendance. Minutes of the meeting were noted and prepared by Dr. Swapnali Kulkarni.	

  
**Dr. Kirti Dharwadkar**  
 Director, SBPIM



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**Action Taken Report**

On the decisions taken of the IQAC meeting held on **15<sup>th</sup> July 2022**

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

Sr.No.	Decision	Action Taken
1.	Psychometric Test	A session on "How to choose specialization" and Psychometric Test was conducted for MBA I Sem I on 4 <sup>th</sup> and 5 <sup>th</sup> May 2022, which will help the students to select the specialization.
2.	National Conference	The Institute conducted National Conference on 'Sustainable Finance for Circular Economy in Pre and Post Pandemic Era' on 13 <sup>th</sup> and 14 <sup>th</sup> May 2022.
3.	Session on Intellectual Property Management	SBPIM in association with Rajiv Gandhi National Institute of Intellectual Property Management (RGNIIPM) Government of India, Nagpur (Under National Intellectual Property Awareness Mission), organize Online Workshop on "Intellectual Property Rights (IPR) & Patents and Design Filing" on 28 <sup>th</sup> June 2022 where the faculty members and students attended the session.
4.	Gender Equity events conducted	The Institute conducted various events under Gender Equity Series like Understanding POSH by Ms. Padmaja Kulkarni, certified POSH trainer, e- communication etiquettes by Dr. Anuradha Phadnis and Gender based welfare practices by Dr. Kirti Dharwadkar.

This report is to be presented in the next IQAC meeting for its approval and feedback.


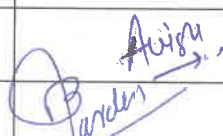
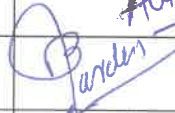




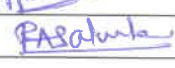
  
**Dr. Kirti Dharwadkar**  
**Director, SBPIM**



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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Date: 15<sup>th</sup> July 2022

**Attendance for Meeting**

Sr. No	Name	Role	Sign
1	Dr. Kirti Dharwadkar	Chairman	
2	Dr. Girish Desai	Management Representative	
3	Dr. Anishkumar Karia	Head of Department (Academics)	
4	Dr. Bhushan Pardeshi	Head of Department (Research)	
5	Dr. Swapnali Kulkarni	Co-ordinator	
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