

PIMPRI CHINCHWAD EDUCATION TRUST'S
S. B. PATIL INSTITUTE OF MANAGEMENT
INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF THE MEETING

Date: 29th November 2021

The meeting was held on 29th November 2021 at 10.00 am. Following are the minutes of meeting.

Agenda:

1. To read and Approve the minutes of last meeting held on 18th August 2021
2. To review and plan the curriculum teaching, learning and evaluation activities.
3. To review and plan the activities for research, consultancy & ISR.
4. To review and plan the proposed development/maintenance work for Infrastructure
5. To review and identify the avenues of student progression
6. To review and plan the activities to promote faculty development and support.
7. To review and plan the co-curricular and extracurricular events.
8. To overview the NAAC AQAR & NBA status.
9. Any other point with the permission of the chair

Minutes:

| Sr No | Decisive Factor | Details |
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| 1 | | IQAC coordinator Dr. Swapnali Kulkarni commenced the meeting by welcoming all members to IQAC meeting. She read minutes of last meeting. Everyone approved the minutes of last meeting. |
| 2 | Teaching Learning and Evaluation | <ol style="list-style-type: none">1. Dr. Anishkumar Karia, Head of Department – Academics updated that Internal Exam was conducted from 20th August 20th to 29th August 2021 for MBA I Sem II. He also said that the students of Sem II appeared for the Final exams conducted by SPPU from 25th September 2021 to 6th October 2021.2. Dr. Anuradha phadnis shared that a Guidance Session of Major + Minor combination was conducted on 30th August 2021 for the 2020 – 22 batch.3. Dr. Karia briefed that for the batch 2020 – 22 Summer Internship Projects will start from 8th October 2021 and their Sem III will start from 6th December 2021. He said that a guidance session on SIP was conducted on 8th October 2021.4. Dr. Anishkumar Karia informed that feedback on curriculum was collected for Sem II.5. Dr. Karia briefed that sessions of MBA I SEM I of 2021-23 Batch is planned from 20th December 2021 including Induction program for 15 days. |
| 3 | Research, Consultancy and ISR | <ol style="list-style-type: none">1. Dr. Bhushan Pardeshi, Head of Department – Research said that one day training program would be conducted for Accurate Powertech India Pvt. Ltd in the month of December. As per the discussion conducted the training would cover sessions on sales, marketing and communication skills. |



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| 4 | Infrastructure | <ol style="list-style-type: none"> 1. Mr. Ramakant Salunkhe, OS said that as part of renovation planned Director 's cabin work like carpet, roller blind, painting, sofa and chairs are changed. 2. He also said that corridor on ground floor work will complete shortly comprising of sliding windows and side grills shifting. The total amount spent till now is Rs. 5, 00,000. |
| 5 | Student Progression | <ol style="list-style-type: none"> 1. Dr. Kajal Maheshwari said that it is proud moment for SBPIM as Mr. Shriyash Patil, MBA (Marketing) for getting placed in US Based Marketing firm and Ms. Sejal Darade, MBA (Marketing) for getting placed in 3D Engineering company. 2. Dr. Amarish Padma said that Innovation – 2 – Enterprise Competition is planned by Startup and Innovation Cell of SBPIM, Pune in association with Centre for Innovation, Incubation and Enterprise (CIIE), Savitribai Phule Pune University, Pune on 7th December, 2021. 3. Ms Ashwini said that the students look forward for such opportunities and the Institute provides with the same. |
| 6 | Governance | <ol style="list-style-type: none"> 1. Dr. Bhushan Pardeshi, Head of Department – Research said that Centre for Education Growth and Research (CEGR), New Delhi, India has invited Dr. Kirti Dharwadkar, Director, SBPIM for the Round Table Discussion of Academic Leaders of Management Colleges on 27th November, 2021. 2. He further said that a Career Guidance Session for MBA aspirants was conducted by Dr. Anishkumar Karia on 14th November, 2021 by Pimpri Chinchwad Education Trust (PCET) – NUTAN, Group, Pune in association with Sakal Vidya. He continued saying that as part of Institute branding and promotion activity eminent Faculty Members of the PCET Group highlighted the Opportunities in Engineering, Architecture, Diploma, MCA, MBA, PGDM & B.Voc at Pune & Ahmednagar. |
| 7 | Events conducted | <ol style="list-style-type: none"> 1. Dr. Amarish Padma informed that Orientation session on Ethnus Training program was conducted on 19th August 2021 by Mr. Devraj Shinde, Customer Success manager, Ethnus. 2. Dr. Anuradha updated that a session on “Career Options in Government Sector” by Mr. Rahul Saraf, Assistant Vice President, UPSC Pathshala was conducted on 19th August 2021. 3. Dr. Kajal said that on the occasion of Sadbhavana Pandrawada a series of events were conducted wherein a session on “Kindness – the virtue of showing Love” by Dr. Amarish Padma was organized on 31st August 2021. She further said that heartfulness meditation followed by a tree plantation program on 31st August 2021 was conducted. She further said that Vachan Prerana Din was celebrated by conducting a Book Review and under Cultural activities online garbha was also conducted. |



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| | | <p>4. Dr. Anishkumar Karia updated that FDP on “Academic Leadership & Excellence for teachers to develop next-generation leaders for blended learning” by Dr. (Capt) C. M. Chitale, Chair Professor – Shantanurao Kirloskar Chair, SPPU and UGC’s Emeritus Fellow at SPPU was scheduled on 2nd September 2021.</p> <p>5. Mr. Raju Misal said that the various co-curricular and extra-curricular events conducted at the Institute would help in holistic development of the students.</p> |
| 8 | Accreditation | <p>1. Dr. Swapnali Kulkarni informed that NBA has asked to submit revised SAR including the assessment year 2020 – 21.</p> <p>2. Dr. Kirti mentioned that we are waiting for the communication from NBA about the assessment visit.</p> |
| 9 | Any other point | <p>1. Dr. Abhijit Shah suggested that the students should be encouraged and motivated continuously to deal in this pandemic situation confidently. They should also be told to upgrade themselves in this challenging situation.</p> <p>2. Dr. Kirti Dharwadkar congratulated faculty members for clearing NITTT Modules. She also informed that many faculty members have register for the NITTT modules in this session and have also completed ATAL FDPs.</p> <p>3. Dr. Kirti said that it a matter of great pride that Dr. Aishwarya Gopalkrishnan delivered a session on Technology Tools for Student Engagement, UGC HRDC in association with SPPU for a refresher course in Commerce and Management on 26th August 2021. She also congratulated Dr. Swapnali Kulkarni for being invited to share experience on NAAC process and preparation at Sunshine Group of Institutions, Rajkot on 22nd September 2021.</p> <p>4. Dr. Anishkumar Karia appreciated Dr. Kajal Maheshwari and Dr. Anuradha Phadnis for delivering a session on Outcome based Education, Pos, PSOs and Cos at BSSS Institute of Advanced Studies, Bhopal on 14th October 2021.</p> <p>5. Dr. Kirti Dharwadkar said to organize guidance session for Competitive examination, Conduct HR conclave and Alumni meet. She also suggested initiating the planning for Industrial visit.</p> <p>6. It was also discussed to sign MoU with Pune Management Association and to plan an International Webinar. Dr. Kirti Mam also suggested to Conduct training & certification programme for MBA II students</p> <p>7. Dr. Kirti Dharwadkar insisted timely submission of AQAR for A. Y. 2020-21. She also said to schedule the Student council selection process. She al;so suggested the Research department to prepare a proposal for national conference in association with ICSSR.</p> |



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| | 8. Dr. Kirti madam asked to make use of technology in library through RFID and at other places. |
| 10 | Meeting ended with Dr. Kirti Dharwadkar thanking the members present for their contribution and attendance. Minutes of the meeting were noted and prepared by Dr. Swapnali Kulkarni. |



Dr. Kirti Dharwadkar
Director, SBPIM



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Action Taken Report

On the decisions taken of the IQAC meeting held on **29th November 2021**

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

| Sr No | Decision | Action Taken |
|-------|---|--|
| 1. | Guidance Session | <ul style="list-style-type: none">• Guidance Session of Major + Minor combination was conducted.• Career guidance session for MBA aspirants was conducted |
| 2. | Placement | Mr. Shriyash Patil, MBA (Marketing) placed in US Based Marketing firm with a package of 14 LPA. |
| 3. | Innovation – 2 – Enterprise Competition | Innovation – 2 – Enterprise Competition was conducted by Startup and Innovation Cell of SBPIM, Pune in association with Centre for Innovation, Incubation and Enterprise (CIIE), Savitribai Phule Pune University, Pune on 7 th December, 2021. |
| 4. | Faculty Achievements | Dr. Aishwarya Gopalkrishnan delivered a session on Technology Tools for Student Engagement, UGC HRDC in association with SPPU for a refresher course in Commerce and Management; Dr. Swapnali Kulkarni delivered experience sharing on NAAC process and preparation at Sunshine Group of Institutions, Rajkot, Dr. Kajal Maheshwari and Dr. Anuradha Phadnis for delivering a session on Outcome based Education, Pos, PSOs and Cos at BSSS Institute of Advanced Studies, Bhopal. |
| 5. | Infrastructure Development | Renovation work done in office. |

This report is to be presented in the next IQAC meeting for its approval and feedback.

Sign



Dr. Kirti Dharwadkar
Director, SBPIM

