

PIMPRI CHINCHWAD EDUCATION TRUST'S
S. B. PATIL INSTITUTE OF MANAGEMENT
INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF THE MEETING

This is to inform all the committee members that the committee meeting is scheduled on 3rd March 2022 in Seminar Hall at 2.00 pm.

The agenda for the same is was under:

1. To read and Approve the minutes of last meeting held on 29th November 2021
2. To review and plan the curriculum teaching, learning and evaluation activities.
3. To review and plan the activities for research, consultancy & ISR.
4. To review and plan the proposed development/maintenance work for Infrastructure
5. To review and identify the avenues of student progression
6. To review and plan the activities to promote faculty development and support.
7. To review and plan the co-curricular and extracurricular events.
8. To overview the NAAC AQAR & NBA status.
9. Any other point with the permission of the chair

Minutes:

Sr No	Decisive Factor	Details
1		IQAC coordinator Dr. Swapnali Kulkarni commenced the meeting by welcoming all members to IQAC meeting. She read minutes of last meeting. Everyone approved the minutes of last meeting.
2	Teaching Learning and Evaluation	<ol style="list-style-type: none">1. Dr. Anishkumar Karia, Head of Department - Academics said that the admission process for AY 2021-22 is complete with Institute getting complete intake and further gave information about smooth functioning of academic activities and successful conduction of teaching learning process which was started from December 06, 2021 for Semester III & January 10, 2021 for Semester I.2. Dr. Anishkumar Karia briefed about the Rhythm – Induction program of two days for MBA II SEM III (2020-22) and two weeks program for MBA I SEM I (2021-23) which included 25 different sessions.3. Dr. Karia also briefed about the certification courses for SEM III students will be conducted during the month of March 2022 for Digital Marketing, Financial Modelling & HR Generalist. With that he also added Ethnus training program PHASE II training program is in process (March 2022). He further said that SIP viva voce to be conducted in the month of February 2022.4. Dr. Amarish mentioned live session of union budget was arranged on 01st February, 2022 apart from that guest session on Financial Market Operations & Share Marketing Trading



		was also arranged for students.
3	Research, Consultancy and ISR	<ol style="list-style-type: none"> 1. Dr. Bhushan Pardeshi, Head of Department - Research informed that under International collaborations, International Webinar on "Marketing Analytics" by Dr. Krishna Erramalli from IIT, Chicago, USA was conducted on 27th December 2021. Dr. Sushil Sharma from Texas spoke on Emerging Technology Trends and Management Skill in 21st Century on 18th January 2022 and Dr. Peter Lindgren from Aarhus University, Denmark spoke on Business Modelling on 25th January 2022. 2. Dr. Kirti Dharwadkar mentioned how this Prowess Software will be a helpful tool for SIP and Dissertations 3. Dr. Bhushan said that SBPIM Research centre have submitted the application for organizing National Conference to ICSSR and proposed to conduct National Conference in the month of May 2022.
4	Infrastructure	<ol style="list-style-type: none"> 1. The college has purchased RFID based Identity Cards for students, RFID based Library Management System, ERP Module for Library has installed including Gate station, Book Drop Box, KIOSK, RFID based Asset Management System and Tracking system. The approximate cost for the all system is Rs.11.97 Lakhs 2. Further he added that the institute has purchased 2 water coolers with water purifier worth Rs.97607/-
5	Student Progression	<ol style="list-style-type: none"> 1. Dr. Kajal Maheshwari informed that 55 students participated in National Management Olympiad Season 4. Further she added that the mentorship program was being conducted for MBA I SEM I students. 2. Dr. Kajal added that OM Chanting session is being carried for students every morning to relieve the stress & start a fresh day. 3. Dr. Anuradha mentioned that Industrial visits will be planned for MBA I & MBA II in the month of March 2022. 4. Dr. Amarish Padma briefed about Student council selection process which was conducted on 25th and 26th February 2022 on the basis of trial performance for 1 month for all nominated students. He also added regarding the introduction of welcome kit including bag with logo & learning diary to 2021-23 batch.
6	Governance	<ol style="list-style-type: none"> 1. Dr. Anuradha informed it is matter of great pleasure that SBPIM has signed MOU with PMA (Pune Management Association), which would provide us with great opportunities to conduct various events. 2. Dr. Kirti said that Dr. Kajal Maheshwari & Dr. Anuradha Phadnis had taken FDP at BSSS-Institute of Advanced



		<p>Studies, Bhopal on CO - PO Attainment level & Blooms taxonomy.</p> <p>3. Dr. Anishkumar said that Dr. Kirti Dharwadkar got recognition as “Women of Excellence Award”, 2021-22 for Outstanding Professional Achievement & Contribution in Nation Building whereas Dr. Anuradha & Dr. Kajal were awarded with “Shiksha Bharati Award” 2021-22 for Outstanding Professional Achievement & Contribution in Nation Building.</p>
7	Events conducted	<p>1. Dr. Anuradha said that SBPIM Entrepreneurship Development Cell organized an International Guest Session on the topic “Role of Financial Management in Entrepreneurship” by Prof (Dr.) Enkeleda Lulaj, Professor Assistant, Faculty of Management in Tourism, Hospitality and Environment, University of “Haxhi Zeka” Peja- State of Kosovo, Southeast Europe. for MBA Students on 22nd December 2021.</p> <p>2. Dr. Swapnali Kulkarni informed that the Institute celebrated National Voters Day, National Youth Day, Shiv Jayanti and Marathi Bhasha Din in the month of January 2022.</p> <p>3. Dr. Kajal Maheshwari informed that sessions on “How to optimize LinkedIn Profile to Kickstart Career” by Mr. Shiva Dudigama and Mobile Commerce & Social Commerce session by Mr. Rahul Gadekar was conducted on 22nd January 2022.</p> <p>4. Dr. Amarish Padma told that the Institute in association with Confederation of Indian Industry – CII Yi (Young Indians) a session on "Innovation Myopia" by Dr. Jyoti M. Tiwari, CEO, Ingeniousworkz on 29th January 2022 and "Circus of My Life" by Guest Speaker Ms. Ankita Aditya Sarada, Vice President – Sarada Dairy and Food Products on 5th February 2022 was conducted.</p> <p>5. Dr. Amarish Padma informed that Institute Parent Partnership Programme (#IP3) Parent's Meet was conducted on 22nd January 2022. He further said that Convergence - Alumni meet to be held in April 2022.</p> <p>6. Dr. Anuradha briefed that the Institute and Divine HR Forum had organized HR Conclave -2022 on 26th February 2022 on the theme "Human Resource Management Rebooted: Challenges encountered by HR during COVID-19". She further said that the event was sponsored by Kotak Mahindra Bank by contributing an amount of Rs. 20,000.</p> <p>7. Dr. Kajal said that a session on guidance for competitive exam by Ms. Mayuri Sawant was organized on 26th February 2022.</p>
8	Accreditation	<p>1. Dr. Swapnali Kulkarni informed that as per the directive from NAAC, AQAR to be submitted on 31st March 2022 for the academic year 2020 - 21.</p> <p>2. She also added that NBA visit is going to be held 25th, 26th, & 27th March, 2022.</p>



9	Any other point	<ol style="list-style-type: none"> 1. Dr. Kirti Dharwadkar said that all teaching and non-teaching members to be ready for the NBA visit. She asked all the members to ensure to keep all the necessary documents ready before the visit. 2. She said to organize a session on “How to choose specialization” and Psychometric Test, to schedule Industrial Visit for MBA I students 3. It was discussed that efforts needs to be taken to collaborate with Industry for MDP 4. It was decided to start Pune Management Association Student Chapter 5. Dr. Kirti Dharwadkar advised to plan for Yuvotsav and Zing 2022
10	Meeting ended with Dr. Kirti Dharwadkar thanking the members present for their contribution and attendance. Minutes of the meeting were noted and prepared by Dr. Swapnali Kulkarni.	



Dr. Kirti Dharwadkar
Director, SBPIM



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Action Taken Report

On the decisions taken of the IQAC meeting held on **3rd March 2022**

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

Sr.No.	Decision	Action Taken
1.	International collaborations	International Webinar on "Marketing Analytics" by Dr. Krishna Erramalli from IIT, Chicago, USA was conducted on 27 th December 2021. Dr. Sushil Sharma from Texas spoke on Emerging Technology Trends and Management Skill in 21 st Century on 18 th January 2022 and Dr. Peter Lindgren from Aarhus University, Denmark spoke on Business Modelling on 25 th January 2022. A International Guest session was organized on the topic ' Role of Financial Management in Entrepreneurship'
2.	RFID	The college has purchased RFID based Identity Cards for students, RFID based Library Management System, ERP Module for Library has installed including Gate station, Book Drop Box, KIOSK, RFID based Asset Management System and Tracking system.
3.	FDP on CO – PO	Dr. Kajal Maheshwari & Dr. Anuradha Phadnis conducted FDP at BSSS-Institute of Advanced Studies, Bhopal on CO – PO Attainment level & Blooms taxonomy.
4.	Faculty Achievements	Dr. Kirti Dharwadkar got recognition as "Women of Excellence Award", 2021-22 for Outstanding Professional Achievement & Contribution in Nation Building whereas Dr. Anuradha & Dr. Kajal were awarded with "Shiksha Bharati Award" 2021-22 for Outstanding Professional Achievement & Contribution in Nation Building.
5.	NBA Visit	NBA visit is going to be held 25 th , 26 th , & 27 th March, 2022.
6.	Research and Development	Research proposal submitted to ICSSR to organize National Conference
7.	HR Conclave	HR Conclave was conducted in association with Divine HR forum.
8.	Other Events	Induction program 'Rhythm was conducted. Student council was formed and the members were felicitated with welcome kit

This report is to be presented in the next IQAC meeting for its approval and feedback.


Dr. Kirti Dharwadkar
Director, SBPIM

