

PIMPRI CHINCHWAD EDUCATION TRUST'S
S. B. PATIL INSTITUTE OF MANAGEMENT
INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF THE MEETING

This is to inform all the committee members that the committee meeting is scheduled on **21st September 2022** in Conference Room, SBPIM at 11.00 am.

The agenda for the same is was under:

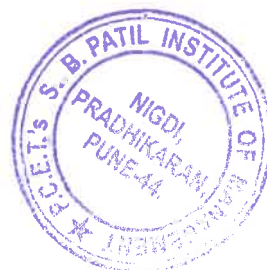
1. To read and approve the minutes of last meeting held on 15th July 2022
2. To review and plan the curriculum teaching, learning and evaluation activities.
3. To review and plan the activities for research, consultancy & ISR.
4. To review and plan the proposed development/maintenance work for Infrastructure
5. To review and identify the avenues of student progression
6. To review and plan the activities to promote faculty development and support.
7. To review and plan the co-curricular and extracurricular events.
8. To overview the NAAC AQAR & NBA status.
9. Any other point with the permission of the chair

Minutes:

Sr No	Decisive Factor	Details
1		Newly appointed IQAC coordinator Dr. Amarish Padma commenced the meeting by welcoming new members to IQAC meeting. He read minutes of last meeting. Everyone approved the minutes of last meeting.
2	Teaching Learning and Evaluation	<ol style="list-style-type: none">1. Dr. Anishkumar Karia, Head of Department - Academics informed that Syllabus of Semester 4 and Semester 2 was completed in the month of July / August and Examination of Semester 4 and Semester 2 was conducted in the month of August by SPPU2. A Guidance session was conducted on 30th July on topic "How to choose the right organization and your SIP accordingly" by Dr. Aishwarya G. and Dr. Anishkumar Karia3. Dr. Kajal informed that Guest sessions on various topics are conducted for students and are also scheduled for coming months to provide an important educational experience for students based on their real-world life experiences
3	Research, Consultancy and ISR	<ol style="list-style-type: none">1. Dr. Bhushan Pardeshi, Head of Research, SBPIM informed that PCETs S. B. Patil Institute of Management has planned a Ph.D. Coursework in association with Savitribai Phule Pune University (SPPU) from 24 September to 12 November 2022 where various Guest speakers from reputed institute will be invited to deliver the session.
4	Infrastructure	<ol style="list-style-type: none">1. Mr. Ramakant said that it is proposed phase wise renovation



		work for 1st, 2nd and 3rd floor during 2022-23 to 2024-25. The approximate expense for per floor is Rs.10.00 Lakhs required.
5	Student Progression	<ol style="list-style-type: none"> 1. Dr. Kajal said that PCET's SBPIM in association with PCMC Sakal YIN and event organized with name of Coffee with YIN Minister Program on 14th July 2022. 2. Dr. Kajal also informed that PCET and University of Leicester, United Kingdom jointly organized one month Summer School Program at University of Leicester, UK. Heartiest Congratulations to our students, Ms. Sanskruti Savale & Mr. Mihir Date for successfully completing Summer Internship Program on "Acting as Strategic Marketing Consultant" from University of Leicester, United Kingdom. 3. Dr. Kajal informed proudly that Ms. Amruta Chavan student of MBA -II year won the NMO season-4 it's a business plan and case study-based competition that took place at National level. Worth to mention the competition was with IIM students.
6	Governance	<ol style="list-style-type: none"> 1. Dr. Kirti Dharwadkar said that six faculty members appearing for Last Modules of NITTT i.e. Module 7 & 8 and have successfully cleared exam Module 5 & 6 of All India Council for Technical Education (AICTE) National Initiative for Technical Teachers Training (NITTT) July 2022 Examination -Batch 5
7	Events conducted	<ol style="list-style-type: none"> 1. Dr. Kajal Maheshwari informed about the following Guest Sessions conducted <ol style="list-style-type: none"> a. Guest Lecture titled "Emerging trends, practices and challenges in HRM" on 18th July 2022. Mr. Malhar Purandare, Senior Director at Capgemini was the speaker for the session. b. Guest Lecture in association with Sakal Media's Young Inspirators Network titled "Investment in Early 20's" by Mr. Navin Agarwal, Founder Glory Wealth. 2. Dr. Kajal informed that the Institute in association with Pune Management Association jointly organized an HR meet on the topic Industry 4.0 opportunities on 23rd July 2022 in presence of esteemed dignitaries. 3. Dr. Pranita informed that Institute has organized a Free Guidance session on "MBA as a gateway to the Corporate world" on 17 August 2022 for aspirants from in and around India attended the session. 4. Dr. Kajal Maheshwari said that Institute has organized One Day Faculty Development Program on "Rubrics Designing, CO-PO Mapping and Attainment" to Facilitate NAAC & NBA Accreditation Process on 16 September, 2022 5. Mr. Sanjay Gaikwad informed that Institute bided Farewell



		Party for MBA Batch 2020-22 on successfully completing their masters on 10 th September 2022 and wished for their bright future.
8	Accreditation	<ol style="list-style-type: none"> 1. Dr. Amarish Padma informed that AQAR format is revised for Academic Year 2021-2022 has been uploaded on website of NAAC will be circulated to all faculty members to prepare it accordingly. 2. Dr. Amarish also informed that AQAR Guidelines regarding extension in data collection for A.Y. 2021-2022 is from 1st June 2021 to 31st August 2022.
9	Any other point	<ol style="list-style-type: none"> 1. Dr. Kirti Dharwadkar said that industry excel database file for Professional contacts for various activities at the institute is to be created. 2. Dr. Kirti Dharwadkar informed that Induction Program is planned for newly admitted batch soon. 3. Mr. Sanjay Gaikwad proposed to Institute will be participating in Outlook Ranking.
10	Meeting ended with Dr. Kirti Dharwadkar thanking the members present for their contribution and attendance. Minutes of the meeting were noted and prepared by Dr. Amarish Padma.	



Dr. Kirti Dharwadkar
Director, SBPIM



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Action Taken Report

On the decisions taken of the IQAC meeting held on **21st September 2022**

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

Sr. No.	Decision	Action Taken
1.	International Summer School Program	PCET and University of Leicester, United Kingdom jointly organized one month Summer School Program at University of Leicester, UK. Heartiest Congratulations to our students, Ms. Sanskruti Savale & Mr. Mihir Date for successfully completing Summer Internship Program on "Acting as Strategic Marketing Consultant" from University of Leicester, United Kingdom.
2.	HR Meet	The Institute in association with Pune Management Association jointly organized an HR meet on the topic Industry 4.0 opportunities on 23rd July 2022 in presence of Esteemed dignitaries.
3.	Faculty Development Program	The Institute has organized One Day Faculty Development Program on "Rubrics Designing, CO-PO Mapping and Attainment" to Facilitate NAAC & NBA Accreditation Process on 16 September, 2022
4.	Student Achievement	Ms. Amruta Chavan student of MBA -II year won the NMO season-4 it's a business plan and case study-based competition that took place at National level. Worth to mention the competition was with IIM students.

This report is to be presented in the next IQAC meeting for its approval and feedback.


Dr. Kirti Dharwadkar
Director, SBPIM

