

PIMPRI CHINCHWAD EDUCATION TRUST'S
S. B. PATIL INSTITUTE OF MANAGEMENT
INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE

Date: 12th December 2018

Agenda for Meeting

This is to inform all the committee members that the committee meeting is scheduled on **15th December 2018** at IQAC Room at 11.00 am.

The agenda for the same is as under:

1. Approval of last meeting minutes.
2. Review of action taken as discussed in the last meeting.
3. Review of suggestions received.
4. Any other relevant point / topic with the permission of the chairperson.

Sign




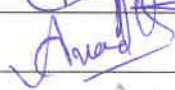
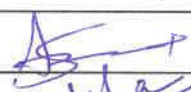
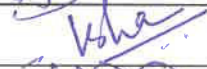

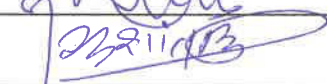
Dr. Daniel Penkar
Director

<u>INTERNAL QUALITY ASSURANCE CELL (IQAC)</u>			
Sr. No.	Name of the Member	Role	Signature
1	Dr. Daniel Penkar	Director	
2	Dr. Girish Desai	Management Representative	— AB —
3	Dr Hansraj Thorat	Research Head	— AB —
4	Dr. Kirti Dharwadkar	Head, Academics	
5	Dr Swapnali Kulkarni	Teaching Representative and Co-ordinator	
6	Dr. Kajal Maheshwari	Teaching Representative	
7	Dr. Anuradha Phadnis	Teaching Representative	
8	Mr Prasannakumar Ohol	Non teaching Representative	
9	Mr. Raju Misal	Local society representative	
10	Mrs. Isha Rawal	Alumni Representative	
11	Dr. Girish Bakshi	Industry Representative	
12	Mr. Sushant Tathwadkar	Student Representative	

PIMPRI CHINCHWAD EDUCATION TRUST'S
S. B. PATIL INSTITUTE OF MANAGEMENT
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 15th December 2018

Attendance for Meeting

<u>INTERNAL QUALITY ASSURANCE CELL (IQAC)</u>			
Sr. No.	Name of the Member	Role	Signature
1	Dr. Daniel Penkar	Director	
2	Dr. Girish Desai	Management Representative	— Ab —
3	Dr Hansraj Thorat	Research Head	— Ab —
4	Dr. Kirti Dharwadkar	Head, Academics	
5	Dr. Swapnali Kulkarni	Teaching Representative and Co-ordinator	— Ab —
6	Dr. Kajal Maheshwari	Teaching Representative	
7	Dr. Anuradha Phadnis	Teaching Representative	
8	Mr Prasannakumar Ohol	Non teaching Representative	— Ab —
9	Mr. Raju Misal	Local society representative	
10	Mrs. Isha Rawal	Alumni Representative	
11	Dr. Girish Bakshi	Industry Representative	
12	Mr. Sushant Tathwadkar	Student Representative	

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S. B. PATIL INSTITUTE OF MANAGEMENT

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF THE MEETING

Date: 15th December 2018

The Meeting was held on **15th December 2018** at 11.00 am in IQAC Room. Following are the minutes of the meeting.

Agenda:

1. Approval of last meeting minutes.
2. Review of action taken as discussed in the last meeting.
3. Review of complaints received.
4. Any other relevant point / topic with the permission of the chairperson.

Minutes:

Sr No	Decisive Factor	Details
1		Hon. Director welcomed the committee members and specially. Everybody approved the minutes of last meeting.
2	Teaching Learning and Evaluation	<ol style="list-style-type: none">1. Dr. Kirti announced that the semester ended on 12th December 2018 with the end of the University Exams. The semester went well with timely syllabus completion, fair exams well in time and remedial classes as per requirements of the students.2. Dr. Kajal reported that HR certification course started on 12th November 2018 and marketing certification on "Digital Marketing" started from 15th November 2018.3. She also said that Finance Certification started after the University Exams from 13th December 2018.
3	Research, Consultancy and CSR	<ol style="list-style-type: none">1. Dr. Thorat announced that 7th National Conference on "Managing Resource through Creativity for generating Opportunities in 21st Century" is scheduled on 18th and 19th January 2019.2. He also informed that this year the subjects offered are the happening topics of the year, which will enable quality and quantity of the research paper.
4	Infrastructure	<ol style="list-style-type: none">1. Mr. Ohol informed that the solar power system structure is fitted by the supplier appointed by the University. The rest of the fitting will be done in near future.2. He also informed that new online UPS is installed for computer lab and staff room – 2.
5	Student Progression	<ol style="list-style-type: none">1. Dr. Kajal informed that it is a matter of great pride as 9 students are placed at 5 different companies. The minimum package offered is 3.00 LPA. We are expecting

		<p>many companies to visit the Institute shortly.</p> <ol style="list-style-type: none"> 2. She also informed that an awareness program on Eco friendly Diwali was conducted on 26th October 2018. The posters were made by students to educate the peers. The session was followed by a rally from the Institute to Akurdi Railway Station. 3. Dr. Anuradha updated everyone about the Industrial Visit conducted for HR, Marketing and Finance students of MBA II at Barclays on 15th October 2018. She also told that Industrial Visit was also conducted to SEBI, Mumbai for MBA II students on 19th October 2018.
6	Governance	<ol style="list-style-type: none"> 1. Dr. Daniel Penkar said that it is a matter of great pride that 7 of the faculty members presented papers at esteemed Institutes like IIM Shillong and IIT Roorkee. He congratulated them and sanctioned almost 40% of the total expenses from the Institute. 2. Dr. Swapnali Kulkarni told that the Recreational Committee conducted a feast on the occasion of Dasara after the traditional puja and also a Diwali celebration on 17th October and 3rd November 2018 respectively.
7	Events	<ol style="list-style-type: none"> 1. Dr. Anuradha updated that an environment friendly session was conducted by Rotary Club to spread awareness on disposal of sanitary waste. The session was attended by girl students and women staff of the Institute. 2. Dr. Kirti appreciated that a session on such ignored topic is conducted. 3. Dr. Kirti informed that “Vachan Prerna Diwas” was conducted on the occasion of Birth Anniversary of Dr. A. P. J. Abdul Kalam on 15th October 2018 and book exhibition on the occasion of Birth Anniversary of Peter Drucker on 23rd November 2018 by the Library Committee. 4. Dr. Anuradha told that an invitation letter is sent to Nigdi Police Station to conduct Police Awareness Workshop. The reply for the same is awaited. 5. She also said that a Health Camp was conducted under the ISR activity on 27th November 2018 for all PCET family.
8	NAAC Progress	<ol style="list-style-type: none"> 1. Dr. Kirti announced that the reports, document and filing for NAAC visit are in the completion stage. 2. Dr. Kirti announced that visit dates as communicated by NAAC are 28th and 29th January 2019. 3. Dr. Daniel Penkar asked everybody to start working for the visit. The committees to be formed according to the work allocated and to be executed successfully during NAAC Visit.

9 Meeting ended with Dr. Penkar thanking the members present for their contribution and attendance. Minutes of the meeting were taken by Dr. Kajal Maheshwari.

Sign



Dr. Daniel Penkar
Director



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Action Taken Report

On the decisions taken of the IQAC meeting held on 15th December 2018

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

Sr No	Decision	Action Taken
1.	Certification Course	HR, Marketing and Finance Certification courses started for the Academic Year 2018 -19.
2.	7 th National Conference	7 th National Conference on "Managing Resource through Creativity for generating Opportunities in 21 st Century" is scheduled on 18 th and 19 th January 2019.
3.	Faculty Achievements	7 of the faculty members presented papers at esteemed Institutes like IIM Shillong and IIT Roorghi.
4.	Events	"Vachan Prerna Diwas" was conducted on the occasion of Birth Anniversary of Dr. A. P. J. Abdul Kalam and book exhibition on the occasion of Birth Anniversary of Peter Drucker by the Library Committee.
5.	NAAC	NAAC Visit scheduled on 28 th and 29 th January 2019.

This report is to be presented in the next IQAC meeting for its approval and feedback.

Sign

Dr. Daniel Penkar
Director

