

PIMPRI CHINCHWAD EDUCATION TRUST'S
S. B. PATIL INSTITUTE OF MANAGEMENT
INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE

Date: 27th September 2018

Agenda for Meeting

This is to inform all the committee members that the committee meeting is scheduled on 3rd October 2018 at Conference Room at 10.30 am.

The agenda for the same is as under:

1. Approval of last meeting minutes.
2. Review of action taken as discussed in the last meeting.
3. Review of suggestions received.
4. Any other relevant point / topic with the permission of the chairperson.

Sign

Dr. Daniel Penkar





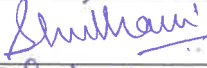







Director

<u>INTERNAL QUALITY ASSURANCE CELL (IQAC)</u>			
Sr. No.	Name of the Member	Role	Signature
1	Dr. Daniel Penkar	Director	
2	Dr. Girish Desai	Management Representative	— Ab —
3	Dr Hansraj Thorat	Research Head	— Ab —
4	Dr. Kirti Dharwadkar	Head, Academics	
5	Dr Swapnali Kulkarni	Teaching Representative and Co-ordinator	
6	Dr. Kajal Maheshwari	Teaching Representative	
7	Dr. Anuradha Phadnis	Teaching Representative	
8	Mr Prasannakumar Ohol	Non teaching Representative	
9	Mr. Raju Misal	Local society representative	
10	Mrs. Isha Rawal	Alumni Representative	
11	Dr. Girish Bakshi	Industry Representative	
12	Mr. Sushant Tathwadkar	Student Representative	

PIMPRI CHINCHWAD EDUCATION TRUST'S
S. B. PATIL INSTITUTE OF MANAGEMENT
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 3rd October 2018

Attendance for Meeting

INTERNAL QUALITY ASSURANCE CELL (IQAC)			
Sr. No.	Name of the Member	Role	Signature
1	Dr. Daniel Penkar	Director	
2	Dr. Girish Desai	Management Representative	
3	Dr Hansraj Thorat	Research Head	
4	Dr. Kirti Dharwadkar	Head, Academics	
5	Dr. Swapnali Kulkarni	Teaching Representative and Co-ordinator	
6	Dr. Kajal Maheshwari	Teaching Representative	
7	Dr. Anuradha Phadnis	Teaching Representative	
8	Mr Prasannakumar Ohol	Non teaching Representative	
9	Mr. Raju Misal	Local society representative	
10	Mrs. Isha Rawal	Alumni Representative	
11	Dr. Girish Bakshi	Industry Representative	
12	Mr. Sushant Tathwadkar	Student Representative	

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S. B. PATIL INSTITUTE OF MANAGEMENT

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF THE MEETING

Date: 3rd October 2018

The Meeting was held on 3rd October 2018 at 10.30 am in IQAC Room. Following are the minutes of the meeting.

Agenda:

1. Approval of last meeting minutes.
2. Review of action taken as discussed in the last meeting.
3. Review of complaints received.
4. Any other relevant point / topic with the permission of the chairperson.

Minutes:

Sr No	Decisive Factor	Details
1		Hon. Director welcomed the committee members and specially. Everybody approved the minutes of last meeting.
2	Teaching Learning and Evaluation	<ol style="list-style-type: none">1. Dr. Daniel Penkar informed that 5 day "Rhythm 2018" the Induction Program was conducted on selected days between 11th and 21st August 2018. The event had great personalities from Industry and Academia. There were various management training sessions conducted by a well known agency for the students.2. Dr. Kirti Dharwadkar, Head Academics announced that the classes commenced from 1st August 2018 for MBA I and 23rd July 2018 for MBA II.3. She informed further that the faculty members have planned their Concurrent Evaluations and have started conducting the same.4. Dr. Daniel Penkar, Director asked to start the certification courses for HR and Marketing at the earliest. He also asked to start the finance certification course which was discontinued for the last few years.
3	Research, Consultancy and CSR	<ol style="list-style-type: none">1. Dr. Thorat informed that under Entrepreneurship Cell three days "Entrepreneurship Awareness Camp" was conducted from 26th September to 28th September 2018. The session was attended by 102 students.2. He also informed that the internal viva is conducted well before the final viva which was on 10th September in order to allow students to prepare themselves for the final university viva.3. Dr. Penkar told that SBPIM in collaboration with CEGR,

		New Delhi was planning to organize a conference on “Redefining Management Education” is postponed due to some unavoidable reasons. The further communication from CEGR is awaited.
4	Infrastructure	<ol style="list-style-type: none"> 1. Dr. Kirti told that a session was conducted on library orientation for the newly admitted students on 25th August 2018. 2. Mr. Ohol informed that we were in a need of a storage cupboard for admin office which will be delivered shortly. 3. He also informed that a solar power system is sanctioned by the university and the first half installment of Rs. 2,50,000 is already credited and the remaining amount (Rs. 2,50,000) will be credited after the installation. 4. He further informed that a “Book Exhibition” was conducted on 18th September 2018. The staff and students attended and recommended the books to be purchased.
5	Student Progression	<ol style="list-style-type: none"> 1. Dr. Kajal informed that a session on “Various essentials on successful Professionals” was conducted by Ms. Urvashi Khelani and Mr. Lahu Bhandare from Edubridge learning Pvt. Ltd for the students on 7th August 2018. 2. She continued that on the same day the Institute Alumni Mr. Atul Patil provided guidance to the students on “Expectation of Corporates” through Skype. 3. Dr. Anuradha Phadnis updated that Inauguration of NIPM Student chapter was conducted at the Institute. She also informed that various programs under the chapter will be conducted in coming days. 4. Dr. Kajal informed that Student Council Election was smoothly conducted on 11th September 2018. The process was completed without any hurdles and hassle.
6	Governance	<ol style="list-style-type: none"> 1. Dr. Daniel Penkar congratulated Dr. Kirti Dharwadkar for being selected as member, Board of Studies – HR under Savitribai Phule Pune University. 2. Mr. Sushant Tathwadkar told that “teachers Day” was conducted on 5th September 2018 by MBA I and MBA II, which was liked by the teaching and non teaching staff. 3. Ganapati celebration was organized for the staff on 21st September 2018 by Recreational Committee was informed by Dr. Swapnali.
7	Events	<ol style="list-style-type: none"> 1. Dr. Anuradha reported that as a small step towards conserving nature few events were conducted to educate the students and the society. The events were Eco friendly Ganpati Idol making and Cleanliness Drive under Swach Bharat- Ganpati Visarjan. 2. Dr. Swapnali informed that a session by Mr. Vijay Gusain on “The Future – Career and Skills in banking and

		Finance” was conducted on 22 nd September. Director sir insisted to conduct such sessions in future as well.
8	NAAC Progress	<ol style="list-style-type: none"> 1. Dr. Kirti informed that the IIQA is accepted by NAAC. 2. The uploading process of SSR along with the scanned documents was completed on 30th September 2018 was shared by her. 3. Dr. Daniel Penkar urged everybody to start preparing for the NAAC visit and asked everybody to give the requirements for the same at the earliest.
9	Meeting ended with Dr. Penkar thanking the members present for their contribution and attendance. Minutes of the meeting were taken by Dr. Swapnali Kulkarni.	

Sign

Dr. Daniel Penkar
Director



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Action Taken Report

On the decisions taken of the IQAC meeting held on 3rd October 2018

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

Sr No	Decision	Action Taken
1.	Solar power system	Solar power system is sanctioned by the university and the first half installment of Rs. 2,50,000 is already credited and the remaining amount (Rs. 2,50,000) will be credited after the installation.
2.	Eco Friendly Events	A small step towards conserving nature few events and to educate the students and the society Eco friendly Ganpati Idol making and Cleanliness Drive under Swachh Bharat- Ganpati Visarjan were conducted.
3.	SSR	The uploading process of SSR along with the scanned documents was completed on 30 th September 2018.

This report is to be presented in the next IQAC meeting for its approval and feedback.

Sign



Dr. Daniel Penkar
Director

