



Minutes of Meeting: 1st Board of Examination on July 11, 2025

The first Board of Examination meeting was held on **Friday, July 11, 2025 at 3.00 pm** in Conference Room, Pune

Following members were present: -

Sr. No.	Name of the Member	Role
1	Dr. Kirti Dharwadkar	Chairperson
2	Dr. Prabhakar Desai	Member - SPPU
3	Dr. Roopali Kudare	Member - SBPIM
4	Dr. Yogendra Deaokar	Member - SBPIM
5	Dr. Bhushan Pardeshi	Member - SBPIM
6	Dr. Pranita Burbure	Member - SBPIM
7	Dr. Kajal Maheshwari	Member - SBPIM
8	Mr. Yogesh Patil	Member - SBPIM
9	Mr. Ramakant Salunke	Member - SBPIM
10	Mr. Prasannakumar Ohol	Member - SBPIM
11	Mr. Sushil Kalbhor	Member - SBPIM
12	Dr. Amarish Padma	Asso. Member Secretary
13	Dr. Anishkumar Karia	Member Secretary

Agenda of Meeting was:

1. To Welcome and introduce all Board of Examination Members
2. To Overview and Approval of Examination Committees
3. To Discuss and Approve of Examination Scheme
4. To Discuss and Approve the Rules & Regulations for Examination & Evaluation
5. To Discuss and Approve Ordinances for Examination & Evaluation
6. Any Other Point with the Permission of the Chair

1. Welcome and Introduction of Board of Examination Members

- Meeting is opened by Dr. Anishkumar Karia, Member Secretary, CoE-SBPIM by welcoming the all members of Board of Examination.
- Dr. Anishkumar Karia introduced all the members of Board of Examination and briefing the autonomy journey of SBPIM and agenda of the meeting.

2. Overview and Approval of Examination Committees

- Dr. Anishkumar Karia presented the proposed list of Examination Committees for the current academic year, detailing the constitution, roles, and responsibilities of each committee.
 - Complaints Redressal Committee (CRC)
 - Examination Remuneration Committee (ERC)
- Dr. Prabhakar Desai suggested to prepare Lapses Committee to ensure the integrity of examinations.

Resolution: It was resolved to form Complaints Redressal & Lapses Committee (CRLC) instead of Complaints Redressal Committee (CRC).

3. Discussion and Approval of Examination Scheme:

- Dr. Anishkumar Karia explained Examination Scheme, including the Formative Assessment (FA) / Continuous Internal Evaluation (CIE) and Summative Assessment (SA) / End Semester Evaluation (ESE) and its applicability to various types of courses.
- Members discussed scheme in details and further clarity was given by Dr. Kirti Dharwadkar and Dr. Amarish Padma.

4. Discussion and Approval of Rules & Regulations for Examination & Evaluation:

- Dr. Anishkumar Karia elaborated following Rules & Regulations for Examination & Evaluation
 - Rules of Progression, Rules of Allowed To Keep Terms (A.T.K.T.)
 - Performance Indices, Grading System
 - Special Examination of Summative Assessment / End Semester Evaluation
 - Guidelines against Unfair Means / Malpractices during Examinations
 - Revaluation of Answer Book
- Dr. Prabhakar Desai recommended to provide a chance to students who failed or remain absent for regular examination by conducting re-examination apart from special examination.

Resolution: It was resolved to conduct re-examination instead of special examination for students awarded with "F" and / or "Ab" Letter grade with Grade Penalty except student who represented institute at research, sports, curricular, etc. competitions and / or appearing for competitive examination like UPSC, MPSC, etc.

5. Discussion and Approval of Ordinances for Examination & Evaluation:

- The proposed Ordinances covering broader statutory provisions and institutional norms related to examinations and evaluation were reviewed.
 - Ordinances were
 - Ordinance 1: Grace Marks
 - Ordinance 2: Moderation
 - Ordinance 3: Vigilance Squad
 - Ordinance 4: Amendment of Results
 - Appointment of Paper setters, Examiners, Senior Supervisors, Conduct of Examination etc.
 - Ordinance 6: Regarding unfair means resorted to by the student
 - Ordinance 7: Providing of additional facilities and benefits to person with disability (PwD) / Specially Abled students
- Members suggested ensuring consistency with University/Regulatory Authority guidelines.
- Dr. Prabhakar Desai signified the importance of student's participation at University, National and International Level activities, he advised to adopt Ordinance 163 of SPPU for Grant of additional marks for extra-curricular activities.

Resolution: It was resolved to incorporate Ordinance 163 of SPPU for Grant of additional marks for extra-curricular activities.

6. Any Other Point with the Permission of the Chair

- There was no other points for discussion.

The meeting ended with Vote of Thanks by Dr. Anishkumar Karia.

Prepared by:



Dr. Anishkumar Karia
Member Secretary



Dr. Kirti Dharwadkar
Director
Chairperson BoE