



Estd. 1971

THE SEVA VIKAS CO-OP. BANK LTD.

Head Office : "Seva Bhavan", Near Sadhu Vaswani Garden, Pimpri, Pune - 411 017.

Tel. : (020) 27412289 Fax : (020) 27416237

Email : info@sevavikasbank.com Web : www.sevavikasbank.com

Ref. No. SVBIHO/337/16

Date :

7th JULY, 2016

BY HAND DELIVERY

To,
Ms. Alice Basant Bagga,
Sanjay Apt., Flat No. 11,
Near Jai Hind High School,
Opp Sikkibai Dharmani School,
Pimpri, Pune – 411 017

Madam,


SUB: PERMISSION FOR PRACTICAL TRAINING IN OUR BANK.

With reference to your letter dated 19th May, 2016 we are pleased to allow you for "Internship" in our Bank's Kalewadi Branch, from 8th July, 2016 to 31st August, 2016 on the following terms and conditions :


- (i) During the period of your training you will not be paid any stipend.
- (ii) You will not claim any conveyance.
- (iii) Any notes made should be finally shown to the Branch Manager and the undersigned.
- (iv) You will maintain the confidentiality and secrecy of the accounts and will not divulge any information to outside parties.
- (v) The final project report should be given for record of the Bank.

Wishing you all the best

Yours faithfully,


(NIKHIL S. SHARMA)
AGM - HR DEPT




(T. N. LAKHANI)
CHIEF EXECUTIVE OFFICER

Copy to :

The Branch Manager,
The Seva Vikas Co-op. Bank Ltd.
Kalewadi Branch.




Director

S. B. Patil Institute of Management
Sector No. 26, Nigdi,
Pradhikaran, Pune-411 044.

दि सेवा विकास को-ऑपरेटिव बँक लि.
मुख्य कार्यालय : "सेवा भवन", साधु वारावानी गार्डन जवळ, पिंपरी, पुणे-४११ ०१७. फोन : (०२०) २७४१२२८९, फॅक्स : (०२०) २७४१६२३७