

PIMPRI CHINCHWAD EDUCATION TRUST'S  
**S. B. PATIL INSTITUTE OF MANAGEMENT**  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**NOTICE**

**Date: 26<sup>th</sup> July 2016**

**Agenda for Meeting**

This is to inform all the committee members that the committee meeting is scheduled on 26<sup>th</sup> July 2016 at Conference Room at 02.00 pm.

The agenda for the same is as under:







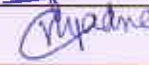

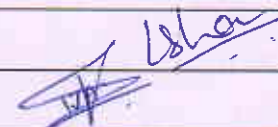
1. Approval of last meeting minutes.
2. Review of action taken as discussed in the last meeting.
3. Review of suggestions received.
4. Any other relevant point / topic with the permission of the chairperson.

Sign



Dr. Daniel Penkar

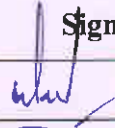



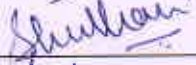



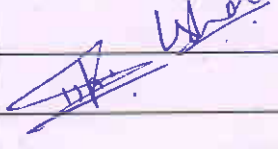
Director

<b><u>INTERNAL QUALITY ASSURANCE CELL (IQAC)</u></b>			
<b>Sr. No.</b>	<b>Name of the Member</b>	<b>Role</b>	<b>Signature</b>
1	Dr. Daniel Penkar	Director	
2	Dr. Girish Desai	Management Representative	
3	Dr Hansraj Thorat	Research Head	
4	Dr. Kirti Dharwadkar	Head, Academics	
5	Ms. Swapnali Kulkarni	Teaching Representative and Co-ordinator	
6	Ms. Kajal Maheshwari	Teaching Representative	
7	Dr. Manoj Gadre	Teaching Representative	
8	Mr Prasannakumar Ohol	Office Superintendent and Non teaching Representative	
9	Mr. Raju Misal	Local society representative	
10	Mrs. Isha Rawal	Alumni Representative	
11	Mr. Vijay Kumthekar	Student Representative	
12	Dr. Girish Bakshi	Industry Representative	

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**S. B. PATIL INSTITUTE OF MANAGEMENT**  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Date: 26<sup>th</sup> July 2016**

**Attendance for Meeting**

<b><u>INTERNAL QUALITY ASSURANCE CELL (IQAC)</u></b>			
<b>Sr. No.</b>	<b>Name of the Member</b>	<b>Role</b>	<b>Signature</b>
1	Dr. Daniel Penkar	Director	
2	Dr. Girish Desai	Management Representative	
3	Dr Hansraj Thorat	Research Head	
4	Dr. Kirti Dharwadkar	Head, Academics	
5	Ms. Swapnali Kulkarni	Teaching Representative and Co-ordinator	
6	Ms. Kajal Maheshwari	Teaching Representative	
7	Dr. Manoj Gadre	Teaching Representative	
8	Mr Prasannakumar Ohol	Office Superintendent and Non teaching Representative	
9	Mr. Raju Misal	Local society representative	
10	Mrs. Isha Rawal	Alumni Representative	
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S. B. PATIL INSTITUTE OF MANAGEMENT

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF THE MEETING

Date: 26<sup>th</sup> July 2016

The Meeting was held on 26<sup>th</sup> July 2016 at 02.00 pm in Conference Room. Following are the minutes of the meeting.

Agenda:

1. Approval of last meeting minutes.
2. Review of action taken as discussed in the last meeting.
3. Review of complaints received.
4. Any other relevant point / topic with the permission of the chairperson.

Minutes:

1. Hon. Director welcomed the committee members and introduced IQAC members. He gave Institute presentation highlighting the various achievements of institute and students.
2. Dr. Kirti Dharwadkar discussed roles and responsibilities and benefits of IQAC. She also explained the importance of IQAC before and after the process of accreditation.
3. Dr. H. D. Thorat, Research Head emphasized on benchmarking with reputed institute for academic excellence. He also suggested in visiting nearby institute to know their work culture for improvement in the existing system. He also updated all the members that Prof. Bhushan Pardeshi from our own Institute has been awarded PhD Degree.
4. Dr. Daniel Penkar, Director announced that it is decided to go for NAAC accreditation.
5. Dr. Kirti Dharwadkar announced that Induction is to be conducted by August month end and planning for the same needs to be done. She also said that work committees are to be formed and work should be allotted accordingly. She told that like every year she would update the students about the curricular aspects. She also requested as per IQAC quality standards, IDEAL certification program should be redesigned for the personal and professional development of students. The IDEAL coordinators should be informed about the same. Mrs. Isha Rawal shared that such programs boost the confidence of the students.
6. Dr. Kirti, Head Academics shared that SPSS, although was a good initiative but the students were not able to match the level. Dr. Penkar after some discussion concluded with the suggestion to discontinue SPSS and start some certification which can enhance the computer skills of the students.



  
Director  
S. B. Patil Institute of Management  
Sector No. 26, Nigdi,  
Pradhikaran, Pune-411 044.

7. Dr. Penkar instructed that the students should be updated regarding the Internal Complaints Committee (POSH), Grievance Redressal Committee and Anti Ragging Committee which are very well in function at the Institute and the students should be assured that the help will be provided in the same regard wherever required. They should also be informed about the No Plastic Policy during the Induction Program.

8. Mr. Ohol, OS informed that as a quality initiative in Infrastructure, safety grill installation work on first floor and second floor of the building is completed.

9. Meeting ended with Dr. Kirti Dharwadkar thanking the members present for their contribution and attendance. Minutes of the meeting were taken by Prof. Swapnali Kulkarni.

Sign



Dr. Daniel Penkar  
Director



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**Action Taken Report**

On the decisions taken of the IQAC meeting held on 26<sup>th</sup> July 2016

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

Sr No	Decision	Action Taken
1.	Visit to nearby institute for understanding work culture improvement according to NAAC requirement.	Dr. Daniel Penkar visited to Dr D. Y. Patil Arts, Commerce and Science College on 19 <sup>th</sup> August 2016
2.	It is decided to go for NAAC	Will apply for NAAC in Academic Year 2017 - 18
3.	IDEAL certification program should be redesigned	Ideal will be redesigned for Academic Year 2016 - 17
4.	SPSS to be discontinued	SPSS will be discontinued from Academic Year 2016 - 17 and some new course would be designed as per the requirement of the students.

This report is to be presented in the next IQAC meeting for its approval and feedback.

Sign



Dr. Daniel Penkar  
Director

