



PIMPRI CHINCHWAD EDUCATION TRUST'S

# S. B. PATIL INSTITUTE OF MANAGEMENT

(Approved by AICTE & Permanently Affiliated to Savitribai Phule Pune University)

(NBA Accredited and NAAC Accredited)

Sect.No.26, Near Akurdi Railway Station, Pradhikaran, Nigdi, Pune - 411044.

Ph. : (020) 27656900 / 7887570600 / (020) 27600224 Website : www.sbpatilmba.com E-mail : sbpatilmba@gmail.com



Ref. No. : SBPIM/ APNT/2023/03

Date : 03/07/2023

To,  
**Dr. Iram Sultana Shahbaaz Ansari**  
3A, Prashant Society, RH31, G Block,  
Sambhajinagar,  
Chinchwad, Pune : 411033.

Subject: Appointment to the post of **Assistant Professor** in **Pimpri Chinchwad Education Trust's S.B.Patil Institute of Management, Nigdi, Pune.**

**Dr. Iram Sultana Shahbaaz Ansari,**

We are pleased to inform you that, as per the recommendation of Local Staff Selection Committee, you are appointed as an **Assistant Professor** in **Pimpri Chinchwad Education Trust's S. B. Patil Institute of Management, Nigdi, Pune.** Your appointment is subject to the following terms & conditions.

1. You are appointed as an **Assistant Professor** in **Pimpri Chinchwad Education Trust's S. B. Patil Institute of Management, Nigdi, Pune** on adhoc basis for the academic year 2023-24. Your appointment is from **04.07.2023** or date of your joining subject to the final approval by the University. You will be paid **Basic Pay of ₹ 17610/- plus AGP ₹ 6000** per month in the pay scale of **₹ 15600-39100 and AGP ₹ 6000.**
2. You shall not claim to be a regular employee of the Institute. Your appointment will automatically come to an end on the expiration of tenure and you shall not claim any right to be continued in the services. You shall not claim automatic re-appointment to the said post after expiration of the tenure of your services and you will not be eligible for any retiral benefits.
3. Your job responsibilities as per SBPIM include teaching, Laboratory work, Research activities and Resource guidance, Leading consultancy project, Curriculum development & Developing resource materials. In addition to the above duties you are also responsible for innovation teaching, Continuing educational activities, academic and administrative planning and development work at Institute level and assisting at Institutional level, students counseling and interaction, co-curricular and extra-curricular activities and any other duties assigned time to time by the authority.
4. Your appointment is on full time basis. During the period of your employment with the Institute, you shall devote your full time to the work of the Institute. Further, you will not take up any other employment or assignment or any office honorary or for any consideration, in cash or in kind or otherwise, without the prior written permission of the Institute. You will not join any part time / full time job / classes without the prior permission of the Institute.

Received  
Shanku  
4/07/2023



5. Your present place of work will be at **SBPIM, Pimpri Chinchwad, Pune**. However, during the course of the employment, you shall be liable to be posted / transferred to any Department / Section/ Associated Institute or any other establishment/associated with/ part of the Trust in India, at the sole discretion of the Trust.
6. Your absence for a continuous period of ten days without prior approval from your superior, (including overstay on leave/training) would result in termination of your services without any Notice. You will be eligible to the Leave benefits as per the Institute Leave Rules on your confirmation to the appointment.
7. You shall not during continuance of your employment and thereafter, disclose and divulge to any person, firm or body whatsoever, any information acquired by you while you were in the service of Institute, including concerning the practices, policies and processes of the Institute to any of the Educational Institutions.
8. You will not process any letters either signed by you or signed jointly on any issues Concern to the Management without prior permission of the Director. You will not approach to any authorities connected to the Institute / Trust without prior permission of the Director.
9. If you are found guilty of violation of any terms and conditions of this appointment letter or guilty of fraud/disobedience/negligence/indiscipline or directly or indirectly involve yourself in any activities which are against the interest of the management, institution, trust, staff or student, you shall be liable for disciplinary action and punishment as provided for in the statutes and rules and regulations of the Institution/Trust.
10. Your appointment may be terminated at any time by either party, by giving one-month notice or one-month pay in lieu of notice period.
11. You will be responsible for safe keeping and return in good condition and order of all Institute property, which may be in your use, custody, or charge, if any.
12. As per the guidelines and regulations prescribed by the All India Council of Technical Education (AICTE), University Grants Commission (UGC) and Affiliating University the minimum qualification to be appointed as an Assistant Professor, Ph.D. Accordingly, you must acquire the Ph.D. Degree within your probation period or whenever the next exams are conducted. If you fail to acquire the said qualification within the prescribed time, the Trust will take an appropriate decision according to the rules and regulations in that regard. *(If applicable)*
13. According to AICTE criteria, you should complete research papers and published books every year. As per the college requirement of National Ranking Framework.
14. Your services will be governed by the Maharashtra Public University Act 2016, Statute, Code of Conduct, Ordinances and Rules & Regulations laid down by the MPCS and Government of Maharashtra from time to time.
15. Your appointment is subject to the minimum number of students and the workload prescribed for the post.



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Ref. No. : SBPIM/

Date :

16. You shall submit the originals as well as certified true copies of relevant testimonials such as Birth Certificate, Mark Sheets, and Experience Certificate, Discharge/Relieving Certificate, Last Pay Certificate, No Dues/Clearance Certificate (if any), Pan Card, Aadhar card, Cast Certificate, Non Creamy Layer Certificate, Caste Validity Certificate as applicable & two Passport size latest photo, Medical Fitness Certificate etc. at the time of joining your duties.
17. This appointment letter is being issued to you on the basis of the information and particulars furnished by you in your application (including bio-data), at the time of your interview and subsequent discussions. If it transpires that you have made a false statement (or have not disclosed a material fact) or have submitted forged/fraudulent document, resulting in your being offered this appointment, the Management may take such action as it deems fit in its sole discretion, including termination of your employment.
18. You are requested to acknowledge the receipt of this appointment letter and communicate the acceptance within 02 days from date of receipt of the same to the Principal of the Institute. If no written reply accepting the said appointment letter is received within the prescribed date, mentioned above, then your appointment shall be treated as cancelled.
19. Your appointment is subject to the approval from Savitribai Phule Pune University, otherwise this appointment order stands automatically cancelled.

We welcome you to PCET's SBPIM family and look forward to a fruitful collaboration.

  
Director

PCET's S.B. Patil Institute of Management  
Nigdi, Pune - 411044.


  
Secretary

Pimpri Chinchwad Education Trust  
Nigdi, Pune - 411044.



Received

Received & Accepted

  
04/07/2023



PIMPRI CHINCHWAD EDUCATION TRUST'S  
**S. B. PATIL INSTITUTE OF MANAGEMENT**

SECTOR NO. 26, PRADHIKARAN, NIGDI, PUNE: 44.



From : Dr. Jyoti Ansaari  
3A, Prashant Society,  
RH-31, G-Block, Sambhajinagar  
Pune- 411019  
Date: 4/07/2023

To  
The Director  
S. B. Patil Institute of Management  
Sector No. 26, Pradhikaran, Nigdi, Pune: 411044.

Subject: **Joining Report**

Ref. No. Your Appointment Order No. SBPIM/APNT/2023/03  
Dated 03/07/2023

Sir,

With reference to the above mentioned order, I have pleasure to inform you that I am joining my duties as an Assistant Professor with effect from dated 04/07/2023 at 9.00 a.m./p.m.

The Certified copies are attached herewith.

Yours Faithfully

Jyoti  
(Dr. Jyoti Ansaari)

**REMARK OF DIRECTOR**

He /  She is allowed to join.  He /  She should report to Dr. Kirti Dhaswadkar  
Director / H.O.D./O.S. and get further instruction from him/her as regards work load and any other duties.

[Signature]  
H.O.D. / O.S.



[Signature]  
Director  
S. B. Patil Institute of Management  
Sector No. 26, Nigdi,  
Pradhikaran, Pune - 411 044.

Copy to: 1. Accounts Section  
2. Personal File



23000978



# सावित्रीबाई फुले पुणे विद्यापीठ

गणेशखिंड, पुणे - ४११ ००७.

## Savitribai Phule Pune University

Ganeshkhind, Pune - 411007.



स्वातंत्र्याचा अमृत महोत्सव

दूरध्वनी क्रमांक : ०२०-२५६२११५६/५७/५९

Telephone : 020-25621156/57/59

ईमेल / Email : approval@unipune.ac.in

शैक्षणिक विभाग (मान्यता कक्ष)

Academic Section (Approval Cell)

वेबसाइट / Website: www.unipune.ac.in

Ref.No.- CCO/2363

Date:- 08/08/2023

To,

### The Principal/Director

Pimpri Chinchwad Education Trust S.

B. Patil Institute Of Management

Addr: Sector 26 Pradhikaran Nigdi

Pune Tal: Pimpri Chinchwad





(corporation Area) Dist: Pune

Pincode: 411044

Subject : Approval to the Appointment of Teachers...

Sir/Madam

With reference to the Selection Committee report of teacher submitted by the college authorities to the Academic Section of the University and your subsequent letter No. **1178, Dated : 08/07/2023** regarding the proposal for seeking teacher approval, I am directed to inform you that the appointment of following teachers are hereby approved with following particular:-

Sr.No	Name of the teacher	Post	Subject	Date and period of approval
1	Smt. Iram Sultana Shahbaaz Ansari  200900063	Assistant Professor (Full Time)	Master of Business Administration	W.e.f.15.07.2023 to end of Academic Year 2023-2024 (only on adhoc basis))
2	Shri. Rishikesh . Kumar  200900067	Assistant Professor (Full Time)	Master of Business Administration	W.e.f.15.07.2023 to end of Academic Year 2023-2024 (only on adhoc basis))
3	Shri. Shyam Pandurang Shelke  200900068	Assistant Professor (Full Time)	Master of Business Administration	W.e.f.15.07.2023 to end of Academic Year 2023-2024 (only on adhoc basis))
4	Smt. Shilpa Dinkar Kundle  211000982	Assistant Professor (Full Time)	Master of Business Administration	W.e.f.15.07.2023 to end of Academic Year 2023-2024 (Only on adhoc basis)



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**S. B. PATIL INSTITUTE OF MANAGEMENT**

An ISO 9001-2008 Certified Institute

(Approved by AICTE & Affiliated to Savitribai Phule Pune University)



Sect. No 26, Near Akurdi Railway Station, Pradhikaran, Nigdi, Pune - 411 044. Ph.: (020) 2765 6900 / 9552511041

Tele Fax : 2765 3166 Website : www.sbpatilmba.com E-mail : sbpatilmba@gmail.com

Ref. No. : SBPFM/A.O./2017-18/3315

Date : 25/07/2017

To,  
Mrs. Iram Ansari  
3A/ Prashant Society, RH-31, G-Block  
MIDC Chinchwad, Sambhajinagar  
Pune.

**Subject:-Appointment to the post of Assistant Professor**

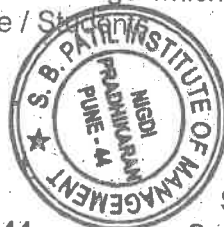
Madam,

In response to your application and your interview held on 15<sup>th</sup> July 2017, we are pleased to inform you that you are appointed as **Assistant Professor** at S. B. Patil Institute of Management, Nigdi, Pune: 44 on following terms and conditions:

1. This appointment is made only for the **Academic Year 2017-18** with effect from the date of your joining the completion of Academic Year the post.
2. You will be paid the consolidated salary of **Rs. 45,000/-** per month.
3. You shall submit the originals as well as certified true copies of relevant testimonials such as date of birth certificate, mark-sheets, medical certificate, experience certificate, discharged or relieving certificate, last pay certificate (if any), etc. before joining your duties as the time of joining your duties.
4. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the office. It is presumed that any letter sent by Registered post Acknowledgement Due (RPAD) on the address given, to the office shall be deemed to have been acknowledged duly signed by you.
5. You will not engage yourself in any other job paid full – time, part-time or otherwise, during the time of your service, without the permission of the competent authority / Management.
6. Your appointment may be terminated, at any time by either side / party, by giving one month notice or one month pay in lieu of notice period.
7. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the Management as provided for in the statutes. During the period of your services you shall not directly do such things which are subversive to the interests of the society / University / Institute / college / School.

Secretary

Pimpri Chinchwad Education Trust  
Sector No. 26, Pradhikaran, Nigdi, Pune: 44.



Director

S. B. Patil Institute of Management  
Sector No.26, Pradhikaran, Nigdi, Pune: 44.

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2. O. C.

Received



PIMPRI CHINCHWAD EDUCATION TRUST'S  
**S. B. PATIL INSTITUTE OF MANAGEMENT**

SECTOR NO. 26, PRADHIKARAN, NIGDI, PUNE: 44.



From: Dr. Iram Ansari  
3A, Prashant Society,  
RH-31, G-BLOCK, MIDC  
Chinchwad, Sambhajinagar  
Pune - 19.

To  
The Director  
S. B. Patil Institute of Management  
Sector No. 26, Pradhikaran, Nigdi, Pune : 411044.

Date: 01/08/17

Subject: **Joining Report**

Ref. No. Your Appointment Order No. SBPIM / A.O. / 2017-18 / 3315  
Dated 25/07/2017

Sir,

With reference to the above mentioned order, I have pleasure to inform you that I am joining my duties as a Assistant Professor with effect from dated 01/08/2017 at 9.00 a.m./p.m.

The Certified copies are attached herewith.

Yours Faithfully

(Shankli)

**REMARK OF DIRECTOR**

He / She is allowed to join. ~~He~~ She should report to Dr. Kirti Dhorwadkar.  
H. O.D. /O.S. and get further instruction from him/her as regards work load and any other duties.

[Signature]

**H.O.D. / O.S.**

[Signature]

**Director**

Copy to: 1. The Secretary, P.C.E.T.  
2. Accounts Section  
3. Personal File