

**S. B. PATIL INSTITUTE OF MANAGEMENT**

(Approved by AICTE & Permanently Affiliated to Savitribai Phule Pune University)

(NBA Accredited and NAAC Accredited)

Sect.No. 26, Near Akurdi Railway Station, Pradhikaran, Nigdi, Pune - 411044.

Ph. : (020) 27656900 / 7887570600 / (020) 27600224 Website : www.sbpatilmba.com E-mail : sbpatilmba@gmail.com

Ref. No. : SBPIM/2022-23/ **ADNT/307**Date : **28/02/2023****To,****Dr. Sanjay Sayajirao Gaikwad
Siddhivinayak Nagari, Kaveri C-2,
Behind Appu Ghar, Nigdi, Pune – 411 044****Subject : Appointment to the post of “Assistant Professor” in Pimpri Chinchwad Education Trust’s S. B. Patil Institute of Management, Sector No. 26, Pradhikaran, Nigdi, Pune – 411 044.**

Sir,

With reference to your application and subsequent interview held on **13th February, 2023** by Savitribai Phule Pune University (SPPU) Selection Committee under Statute 413 of the SPPU.

We are pleased to inform you that as per the recommendations of Selection Committee constituted by Savitribai Phule Pune University, Pune. You are selected for the post of **“Assistant Professor” in Pimpri Chinchwad Education Trust’s S. B. Patil Institute of Management, Sector No.26, Pradhikaran, Nigdi, Pune – 411 044** in the pay scale of **Rs. 15600-39100 plus AGP Rs.6000** with effect from **01st March, 2023** or **date of your joining.**

Your appointment is subject to following Terms and Conditions –

1. Your services will be governed by the Maharashtra Public University Act 2016, Statute Code of Conduct, Ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
 - a. You are appointed in clear vacancy on full time basis.
 - b. The post is available for **EWS**. Since you belong to the **EWS** category, you are appointed on full-time basis on probation for a period of one year from the date of your joining.
2. You will be paid Basic Pay of **Rs. 23,060/-** per month in the scale indicated above. You will also be entitled to Dearness Allowances, House Rent Allowances and C.L.A. at the rates prescribed by the state Government from time to time. Your appointment and salary shall be subject to the approval by the Savitribai Phule Pune University, Pune.
3. Your appointment is subject to the number of students and the workload prescribed for the post.
4. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, marksheets, experience certificate, discharged/relieving certificate, last pay certificate (if any), cast certificate as applicable etc. before joining your duties.

Received

5. In case you accept the appointment you shall have to execute Deed of Contract of Services as prescribed in the Statutes at the time of joining the duties.
6. You will be allowed to join the duties on producing of
 - a. Two passport sizes photographs
 - b. Character Certificate from two eminent persons, one of them should be a Govt. Gazetted officer.
 - c. Discharge Certificate from previous employer (if any).
7. You will have to undergo medical examination by the approved Medical Officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are physically fit for employment on the staff of the college/institution.
8. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Office. It will be presumed that any letter sent by Registered Post Acknowledgement Due (RPAD) on the address given, shall be deemed to have been acknowledged duly signed by you.
9. You will not conduct or engage yourself in any private tuition of private coaching classes.
10. You will not engage yourself in any other job paid full – time, part-time or otherwise, during the continuance of your service, without the permission of the competent authority / Management.
11. Your appointment may be terminated, at any time by either side / party, by giving one month's notice or one month's pay in lieu of notice during probation period. However, after completion of the probation period three months notice or three months pay in lieu of notice period required to be given for termination of the services / resignation from the services as the case may be.
12. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the Management as provided for in the statutes. During the period of your services you shall not directly do such things which are subversive to the interests of the society / University / Institute / college / Students.
13. You have to communicate your acceptance to Management / College / Institution within seven days from the date of receipt of this order of Appointment, failing which your appointment is liable to be cancelled.


Director

PCET's S.B. Patil Institute of Management
Nigdi, Pune - 411044.

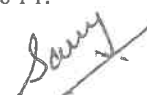



Secretary

Pimpri Chinchwad Education Trust
Nigdi, Pune - 411044.

Received







PIMPRI CHINCHWAD EDUCATION TRUST'S
S. B. PATIL INSTITUTE OF MANAGEMENT

SECTOR NO. 26, PRADHIKARAN, NIGDI, PUNE: 44.



From : Dr. Sanjay Sayajirao Gaikwad
Siddhivinayak Nagar,
Kaveri C-2, Behind Appu
Ghar, Nigdi, Pune - 411044
Date: 01/03/2023

To
The Director
S. B. Patil Institute of Management
Sector No. 26, Pradhikaran, Nigdi, Pune: 411044.

Subject: **Joining Report**


Ref. No. Your Appointment Order No. PCET/SBPIM/APNT/2023/307
Dated 28/02/2023

Sir,

With reference to the above mentioned order, I have pleasure to inform you that I am joining my duties as an Assistant Professor with effect from dated 01/03/2023 at 09:00 a.m./p.m.

The Certified copies are attached herewith.

Yours Faithfully


(Dr. Sanjay S. Gaikwad)

REMARK OF DIRECTOR

He / She is allowed to join. He / She should report to Dr. Anishkumar Karra Director / H.O.D./O.S. and get further instruction from him/her as regards work load and any other duties.


H.O.D. / O.S.




Director

Copy to: 1. Accounts Section
2. Personal File

S. B. Patil Institute of Management
Sector No. 26, Nigdi,
Pradhikaran, Pune - 411044.



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सावित्रीबाई फुले पुणे विद्यापीठ
गणेशखिंड, पुणे - ४११ ००७.
Savitribai Phule Pune University

Ganeshkhind, Pune - 411007.



सत्यमेव जयते

दूरध्वनी क्रमांक : ०२०-२५६२११५६/५७/५९

Telephone : 020-25621156/57/59

ईमेल / Email : approval@unipune.ac.in

शैक्षणिक विभाग (मान्यता कक्ष)

Academic Section (Approval Cell)

वेबसाइट / Website: www.unipune.ac.in

Ref.No.- CCO/935

Date:- 05/04/2023




To,

The Principal/Director ,
Pimpri Chinchwad Education Trust
S. B. Patil Institute Of Management
Addr: Sector 26 Pradhikaran Nigdi
Pune
Ta: Pimpri Chinchwad (corporation
Area) Dist: Pune - 411044

Subject : Approval to the Appointment of Teachers...

Sir/Madam

With reference to the Selection Committee report of teacher submitted by the college authorities to the Academic Section of the University and your subsequent letter No. **SBPIM/2022-23/SPPU/Aproval/316, Dated : 06/03/2023** regarding the proposal for seeking teacher approval, I am directed to inform you that the appointment of following teachers are hereby approved with following particular:-

Sr.No	Name of the teacher	Post	Subject	Date and period of approval
1	Ms. Aishwarya B Gopalakrishnan  230300003	Assistant Professor (Full Time - PG)	Master of Business Administration	W.e.f 01.03.2023
2	Shri. Padmalochana Somnath Bisoyi  230300004	Assistant Professor (Full Time - PG)	Master of Business Administration	W.e.f 01.03.2023
3	Shri. Sanjay Sayajirao Gaikwad  230300005	Assistant Professor (Full Time - PG)	Master of Business Administration	W.e.f 01.03.2023

The above said approval is issued on the basis of the certificate issued by the college authorities regarding fulfillment of all prescribed eligibility criteria, such as qualifications, experience (if essential), etc. by the candidate's before calling them for interview and the recommendations made by the Selection Committee to the University for according approval to the appointment of candidate's recommended by it.



PIMPRI CHINCHWAD EDUCATION TRUST'S

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Tele Fax : 27653166 Website : www.sbpatilmba.com E-mail : sbpatilmba@gmail.com



Ref. No. : SBPIM/A-0. /2021-22/018

Date : 01/07/2021

To,
Mr. Sanjay S. Gaikwad
Kaveri C, Flat No. 2,
Siddhivinayak Nagari,
Behind Appu Ghar, Nigdi, Pune - 411044.

Subject: Appointment to the post of **Assistant Professor**.

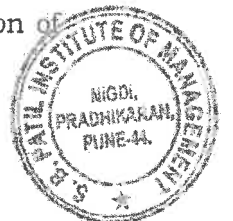
Mr. Sanjay S. Gaikwad,

We are pleased to inform you that as per the recommendations of Local Staff Selection committee, you are appointed as an **Assistant Professor** on two years probation in **Pimpri Chinchwad Education Trust's S. B. Patil Institute of Management, Nigdi, Pune** with effect from date of joining. Your appointment is subject to the following terms & conditions.

1. You are appointed as an **Assistant Professor** in **Pimpri Chinchwad Education Trust's S. B. Patil Institute of Management, Nigdi, Pune**. Your appointment is from 01.07.2021 subject to the final approval by the University. You will be paid **Basic Pay of ₹ 21390/- plus AGP ₹.6000/-** per month in the pay scale of ₹ 15600-39100 and AGP ₹ 6000. Your salary details are attached in Annexure 'A'.
2. You shall not claim to be a regular employee and right to continue service after probation unless you will not be selected by UGC Appointed Selection Committee.
3. Your job responsibilities as per SBPIM include teaching, Laboratory work, Research activities and Resource guidance, Leading consultancy project, Curriculum development & Developing resource materials. In addition to the above duties you are also responsible for innovation teaching, Continuing educational activities, academic and administrative planning and development work at Institute level and assisting at Institutional level, students counseling and interaction, co-curricular and extra-curricular activities and any other duties assigned time to time by the authority.
4. Your appointment is on full time basis. During the period of your employment with the Institute, you shall devote your full time to the work of the Institute. Further, you will not take up any other employment or assignment or any office, honorary or for any consideration, in cash or in kind or otherwise, without the prior written permission of the Institute. You will not join any part time / full time courses without the prior permission of the Institute.
5. Your present place of work will be at **SBPIM, Pimpri Chinchwad, Pune**. However, during the course of the employment, you shall be liable to be posted / transferred to any Department / Section/ Associated Institute or any other establishment/associated with/ part of the Trust in India, at the sole discretion of the Trust.

Received

[Signature]



6. Your absence for a continuous period of ten days without prior approval from your superior, (including overstay on leave/training) would result in termination of your services without any Notice. You will be eligible to the Leave benefits as per the College/ Institute Leave Rules on your confirmation to the appointment.
7. You shall not during continuance of your employment and thereafter, disclose and divulge to any person, firm or body whatsoever, any information acquired by you while you were in the service of Institute, including concerning the practices, policies and processes of the Institute to any of the Educational Institutions.
8. You will not process any letters either signed by you or signed jointly on any issues Concern to the Management without prior permission of the Principal. You will not approach to any authorities connected to the Institute / Trust without prior permission of the Director.
9. If you are found guilty of violation of any terms and conditions of this appointment letter or guilty of fraud/disobedience/negligence/indiscipline or directly or indirectly involve yourself in any activities which are against the interest of the management, institution, trust, staff or student, you shall be liable for disciplinary action and punishment as provided for in the statutes and rules and regulations of the Institution/Trust.
10. Your appointment may be terminated at any time by either party, by giving one-month notice or one-month pay in lieu of notice period.
11. You will be responsible for safe keeping and return in good condition and order of all Institute property, which may be in your use, custody, or charge, if any.
12. As per the guidelines and regulations prescribed by the All India Council of Technical Education (AICTE), University Grants Commission (UGC) and Affiliating University the minimum qualification to be appointed as an Assistant Professor, Ph.D. Accordingly, you must acquire the Ph.D. Degree within your probation period or whenever the next exams are conducted. If you fail to acquire the said qualification within the prescribed time, the Trust will take an appropriate decision according to the rules and regulations in that regard. *(If applicable)*
13. According to AICTE criteria, you should complete research papers and published books every year. As per the college requirement of National Ranking Framework.
14. Your services will be governed by the Maharashtra Public University Act 2016, Statute, Code of Conduct, Ordinances and Rules & Regulations laid down by the MPCS and Government of Maharashtra from time to time.
15. You shall submit the originals as well as certified true copies of relevant testimonials such as Birth Certificate, Mark Sheets, and Experience Certificate,





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Ref. No. : SBPIM/A.O./2021-22/01B

Date : 01/07/2021

Discharge/Relieving Certificate, Last Pay Certificate, No Dues/Clearance Certificate (if any), Pan Card, Aadhar card, Cast Certificate, Non Creamy Layer Certificate, Caste Validity Certificate as applicable & two Passport size latest photo etc. before joining your duties.

16. This appointment letter is being issued to you on the basis of the information and particulars furnished by you in your application (including bio-data), at the time of your interview and subsequent discussions. If it transpires that you have made a false statement (or have not disclosed a material fact) or have submitted forged/fraudulent document, resulting in your being offered this appointment, the Management may take such action as it deems fit in its sole discretion, including termination of your employment.
17. You are requested to acknowledge the receipt of this appointment letter and communicate the acceptance within 02 days from date of receipt of the same to the Principal of the Institute. If no written reply accepting the said appointment letter is received within the prescribed date, mentioned above, then your appointment shall be treated as cancelled.
18. We welcome you to PCET's SBPIM family and look forward to a fruitful collaboration.

Director

PCET's S.B. Patil Institute of Management
Nigdi, Pune - 411044

Secretary

Pimpri Chinchwad Education Trust
Nigdi, Pune - 411044.

Received & Accepted





PIMPRI CHINCHWAD EDUCATION TRUST'S
S. B. PATIL INSTITUTE OF MANAGEMENT

SECTOR NO. 26, PRADHIKARAN, NIGDI, PUNE: 44.



From : Mr. Sanjay S. Gaikwad
Kaveri C, Flat No. 2,
Riddhivinayak Nagar,
Behind Appuchar, Nigdi Pune.
Date: 01/07/2024

To
The Director
S. B. Patil Institute of Management
Sector No. 26, Pradhikaran, Nigdi, Pune: 411044.

Subject: **Joining Report**


Ref. No. Your Appointment Order No. SBPIM/A.O./2021-22/01B
Dated 01/07/2024.

Sir,

With reference to the above mentioned order, I have pleasure to inform you that I am joining my duties as a Assistant Professor with effect from dated 01/07/2024 at 9:00 a.m./p.m.


The Certified copies are attached herewith.

Yours Faithfully


(Mr. Sanjay Gaikwad)

REMARK OF DIRECTOR

He / She is allowed to join. He / She should report to Dr. Anishkumar Kanja H.O.D./Head Clerk and get further instruction from him/her as regards work load and any other duties.


H.O.D. / O.S.


Director

Copy to: 1. Accounts Section
2. Personal File