



Pimpri Chinchwad Education Trust's
S. B. PATIL INSTITUTE OF MANAGEMENT
(Permanently Affiliated to Savitribai Phule Pune University)
Sector No 26, Pradhikaran, Nigdi, Pune – 411 044



GRIEVANCE REDRESSAL COMMITTEE- 2022-23

Aim:

To ensure transparency and support for students admitted and with paramount Objective of preventing unfair practices and to provide a mechanism for fair redressal of grievance.

Reference :

Notification dated 25 May 2012 - F. No. 37-3/Lega112012, Clause 1 of Section 23 of the All India Council for Technical Education, Act, 1987 (52 of 1987).

Objectives:

- To develop an organizational framework to promptly address and resolve grievances of teaching, non-teaching staff and students fairly and equitably.
- To ensure that, there is no laxity in terms of fair-deal with the teaching and non-teaching Staff, Students.
- To ensure effective solution to the grievances of teaching and non-teaching staff, students through an impartial and fair approach.
- To address the academic and administrative problems of the students.
- To provide satisfaction to the teaching and non-teaching Staff.

Tenure: Two years

Frequency of Meeting:

1. Committee will meet twice a year.
2. In case of any complaint or emergency the meeting will be called within an hour's notice.

Functions:






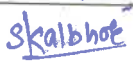
- To consider all grievances submitted in writing by any member of the Students, Faculty members and other staff of the Institute.
- To access to all confidential files or otherwise documents relevant to the individual's grievance.

- To study the application and after looking into the relevant documents discuss with those concerned.
- To review the application and relevant documents discuss the matter with concerned parties.
- To submit its recommendations and report to the Director as expeditiously as possible
- To make final settlement of any grievance within a reasonable period (normally not exceeding one month)


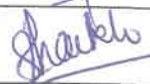


The procedure for Grievance Redressal is attached in the annexure.





Composition:

GRIEVANCE REDRESSAL COMMITTEE-STAFF

SR. NO.	NAME OF THE MEMBER	REPRESENTATION	SIGNATURE
1	Dr. Kirti Dharwadkar	Director, SBPIM	
2	Dr. Pranita Burbure	Teaching Representative and Secretary	
3	Dr. Sanjay Gaikwad	Teaching Representative	
4	Dr. Anishkumar Karia	Teaching Representative	
5	Mr. Prasannakumar Ohol	Non-Teaching Representatives	
6	Mr. Sushil Kalbhor	Non-Teaching Representatives	

GRIEVANCE REDRESSAL COMMITTEE (STUDENT)

SR. NO.	NAME OF THE MEMBER	REPRESENTATION	SIGNATURE
1	Dr. Kirti Dharwadkar	Director, SBPIM	
2	Dr. Iram Ansari	Teaching Representative and Secretary	
3	Dr. Pranita Burbure	Teaching Representative	
4	Dr. Anishkumar Karia	Teaching Representative	

5	Mr. Prasannakumar Ohol	Non-Teaching Representatives	
6	Mr. Sushil Kalbhor	Non-Teaching Representatives	
7	Mr. Atharva Joshi	Student Representative	
8	Ms. Manjiri Nandre	Student Representative	



Prepared by,

Dr. Pranita Burbure

Dr. Iram Ansari

Secretary



Approved by,



Dr. Kirti Dharwadkar

Director