



S.B. PATIL INSTITUTE OF MANAGEMENT

(Approved by AICTE, DTE and Affiliated to University of Pune)
SECTOR 26, NEAR AKURDI RAILWAY STATION, PRADHIKARAN, NIGDI, PUNE - 411 044.
www.sbpatilmba.com, PHONE - 020-27656900



TRAINING & PLACEMENT CELL

PLACEMENT POLICY

1. Students with minimum 75% attendance are eligible for placements.
2. There should be no live subject backlogs.
3. Students taking active part in the teaching- learning process comprising Small Group Activities (SGA) and various presentations will be given high preference in Placements.
4. Students in 'A' grade as per the Grading test will be given preference for placements.
5. The only students present during all training programs conducted by Training & placement department will be eligible for placement. These training programs aim at improving the employability of students.
6. All placements related communication will be through notices displayed on the placement Notice board or will be communicated through placement coordinators.
7. Students must be punctual in reporting to the company for the recruitment process. Students appearing for interviews have to be present in institute dress code
8. Students should not discuss any points (Package, Job profile, Location etc) at the time of interview. Such queries should be discussed with the TPO only.
9. It is expected that students prepare a file having 2 copies of resume, as per institutional format, 2 Photos, 2 sets of photocopies of all their relevant credentials while appearing for campus recruitment process.
10. Once the candidate has registered his / her name for interview, he/she has to appear for Pre-Placement Training (PPT) of the respective company failing which the respective candidate will be barred for next two companies participating in placement activity.
11. The selected students will not be given another offer and his name will be eliminated from the further recruitment process.
12. If a student gets a pre-placement offer, then he should communicate to the TPO accordingly.

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13. Any student selected through his/her own effort and produces the offer letter *in person* to the TPO will be entitled for all the benefits of a placement process.
14. Student selected through the Institute can't appear in the open campus without the prior permission of the Placement Cell.
15. Locational preferences will not be entertained. But student **not preferring to go out of Pune** have to appear in the campus offering Pune/PCMC location **irrespective of their Package/Profile/Industry**.
16. Students who get placed have to report the same to Training & Placement officer along with the Hard Copy of the offer letter, failing which they will be deprived of the benefits offered to the placed students.
17. These rules are tentative and can be changed/modified from time to time by the Placement Cell in the best interest of the Student/Institute.
18. The decision of Director (SBPIM) is final regarding the complete recruitment process.

Dr. Vinay P. Chandratre
Head (Training & placement)



Dr. Daniel Penkar
Director (SBPIM)

20.12.2012

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