

Criteria 2- Teaching- Learning and Evaluation

Key Indicator- 2.5. Evaluation Process and Reforms

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

The internal assessment mechanism at SBPIM is in well-structured form as below:

- i. A structured session plan which specifies topic wise distribution of allotted time for the course delivery. The contents of the course file include assessment details and tentative schedules for evaluation.
- ii. The internal assessment/ evaluation plan is prepared and communicated before the commencement of the semester.
- iii. The evaluation plan includes
 - a. For Full Credit Courses
 - Pattern of written test
 - Question bank
 - Number of concurrent evaluations conducted in the semester for each course
 - Evaluation process and marking scheme for each concurrent evaluation.
 - Records of assessment carried and maintained.
 - b. For half Credit Courses
 - Number of concurrent evaluations conducted in the semester for each course
 - Evaluation process and marking scheme for each concurrent evaluation.
 - Records of assessment carried and maintained.
- iv. The students throughout the semester are evaluated continuously for 50 times (minimum) divided into 10 courses as follows
 - a. Full credit course = 6 courses X 5 concurrent evaluations (minimum) = 30 evaluations
 - b. Half credit course = 4 course X 5 concurrent evaluations (minimum) = 20 evaluations
 - In addition to above weightage of attendance is taken into the account while evaluating the students. The review of attendance is displayed on the class notice board on monthly basis.




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- v. The students are communicated about the assessment done for each concurrent evaluation and opportunity is also given to resolve the doubts / queries.
- vi. The internal marks are finalized on the basis of above assessment.
- vii. The internal assessment through concurrent evaluation is carried out by using the combination of following tools.

Sr. No.	Concurrent Evaluation	Type of Evaluation
1	Written Test	Cognitive
2	Question Bank	Cognitive / Skill
3	Presentation	Cognitive / Skill / Attitude
4	Report Preparation	Cognitive / Skill
5	Chart Preparation	Cognitive / Skill
6	Learning Diary	Cognitive / Skill / Attitude
7	Case Analysis	Cognitive / Skill / Attitude
8	MCQ	Cognitive / Skill
9	Assignment	Skill
10	Numerical Problems	Cognitive
11	Viva-Voce	Attitude
12	Open Book Test	Cognitive / Attitude




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2.5.1 Reforms in Continuous Internal Evaluation (CIE) system at the institutional level.

Reforms introduced by University

- i. From July 2013 CBCSGS (Choice Based Credit System & Grading System) was introduced by Savitribai Phule Pune University (SPPU)
- ii. Change in Examination Pattern and its weightage was introduced:


Sr. No.	Particulars	Weightage
1	Theory Exam	50
2	Online Exam	20
3	Concurrent Evaluation	30

- iii. Summer Internship Project to be assessed by internal and external examiners with 50% weightage to each.

Reforms introduced by Institute

- i. The institute adopted reforms made by SPPU
- ii. The students are communicated at the beginning of the semester about tentative schedules and the internal evaluation process.
- iii. Institute appoints Internal Exam Committee
- iv. The faculty members have freedom to come up with innovative and creative ways of evaluation at Internal / Institute level.
- v. The mock online multiple choice question test is conducted for students to provide them insights of the online examination.
- vi. The maximum time allotted for written test is also proportionately equivalent to university examination.
- vii. Dissertation report is assessed through viva-voce by an experienced panel from the other institutes.
- viii. The assessed answer sheets, assignment are provided to the students and model answer is discussed by faculty member in the class.
- ix. The question bank is prepared on the basis of previous question papers of university exam.




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x. The institute has made structured internal evaluation (Internal Credit Scheme)

Full Credit Course Convert into 30 marks			Half Credit Course Convert into 50 marks		
Sr. No.	Particulars	Weightage	Sr. No.	Particulars	Weightage
1	Internal Exam	30	1	Concurrent Evaluation	50
2	Concurrent Evaluation	50	2	Question Bank	10
3	Question Bank	10	3	Attendance	10
4	Attendance	10		Total	70
	Total	100			

xi. The structure of internal evaluation (Internal Credit Scheme) has been revised

Full Credit Course Convert into 30 marks				Half Credit Course Convert into 50 marks			
Sr. No.	Particulars		Weightage	Sr. No.	Particulars		Weightage
1	Concurrent Evaluation - 1	Written Test - 1	10	1	Concurrent Evaluation - 1	As prescribed by Faculty	10
2	Concurrent Evaluation - 2	Written Test - 2	10	2	Concurrent Evaluation - 2	As prescribed by Faculty	10
3	Concurrent Evaluation - 3	Question Bank	10	3	Concurrent Evaluation - 3	As prescribed by Faculty	10
4	Concurrent Evaluation - 4	As prescribed by Faculty	10	4	Concurrent Evaluation - 4	As prescribed by Faculty	10
5	Concurrent Evaluation - 4	As prescribed by Faculty	10	5	Concurrent Evaluation - 4	As prescribed by Faculty	10
6	Concurrent Evaluation - 5	Attendance	10	6	Concurrent Evaluation - 5	Attendance	20
	Total		60		Total		70

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