

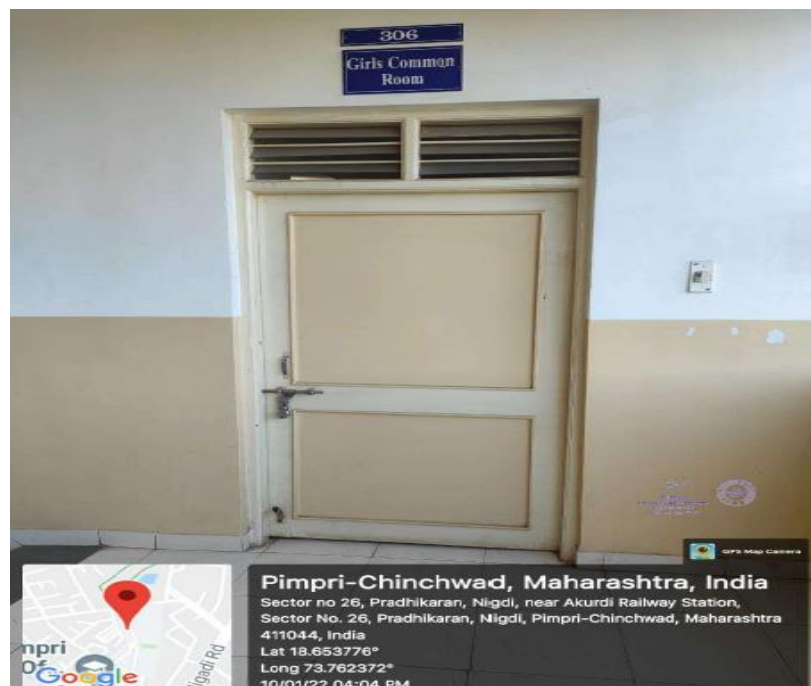
7.1.1 Measure Initiated by the institution for the promotion of Gender equality, during the year

a) Safety and Security



b) Counseling- Mentoring Report attached.

c) Girls Common Room.



End Report Mentorship Programme 2023-24





PIMPRI CHINCHWAD EDUCATION TRUST'S
S. B. PATIL INSTITUTE OF MANAGEMENT




Mentorship Programme 
Planting seeds for Success

End Report-2023-24

A mentor is someone who sees more talent and ability within you, than you see in yourself, and helps bring it out of you.” — Bob Proctor

A mentor offers guidance, technical expertise, support, empathy, and respect both during and frequently after a person's career. Through mentoring, students can better comprehend how their goals relate to their education, college experience, and job options. A successful mentoring relationship takes time to establish. The mentor's expertise, knowledge, coaching, and support are advantageous to the learner. Later on, the two individuals strengthen their professional bond and might even work together on different facets of life. The mentee may eventually require some time apart from the mentor in order to test out their own theories. This distance indicates that the mentor-mentee connection is developing and giving the mentee the tools they need to live on their own. Lastly, the mentor and mentee may decide to reinterpret their partnership as one.

The Mentorship Program 2023-24 at S. B. Patil Institute of Management emphasizes the mentor-mentee relationship ideology. The general growth of students is the main goal of the mentoring program. The blending of academic learning programs with the more general concerns of personal growth and progress is known as student development in higher education. It's a holistic, student-centered program that emphasizes developing skills, gaining knowledge, and comprehending (and exhibiting) values. In addition to being prepared for professional success, the student needs to be raised to be a responsible member of the community. In order to fine-tune their personality, students need receive guidance on values, ethics, soft skills, and behavioral elements.

The program focuses on the ideology, which is as under –

Mentor - Mentee Meetings

- Self Awareness and self development

MENTORSHIP
PROGRAM

“We cannot always build the future for our youth, but we can build our youth for the future.”

Like every year, Mentorship Program 2023-24 started with the Induction and Ice breaking of the program wherein the mentees were allotted to the mentors. The mentoring meetings are conducted at every month end on a regular basis. The mentors during the mentoring process came with the following conclusions –

1. Discussed the importance of mentorship program, the idea that there is someone in the campus to whom you can open up.
2. Attendance monitoring and discussion related to attendance.
3. Gave them the details about choosing specialization in second semester.
4. Tried to pacify the anxiety of the students towards exams by making them realize the importance of making a study time table.
5. Even for submission of CCE suggested them to make a schedule.
6. Preparing for interviews, and applying for jobs.
7. Discuss anything other than academics with the will and wish of the mentee.

- This academic year, the mentorship program was outlined and carried out in brief. It consisted of four stages of mentorship activities, with the senior faculty members acting as Super Mentors, or mentors to the mentors, and their duty being to advise and assist the mentors when

necessary.

The students gave the Mentorship Program 2023-24 an excellent rating overall. By the time the program ended, the mentees and mentors developed a close relationship.

Prepared By,

Approved by,



Dr. Iram Ansari

Ms. Shilpa Kundle

Mentorship Program

Co-ordinators



Dr. Kirti Dharwadkar

Director



Pimpri Chinchwad Education Trust's

S. B. P. I. M.

Sector No. 26, Pradhikaran, Nigdi Pune -411044.

S. K. ENTERPRISES

SECURITY CONTRACT

2023-24





महाराष्ट्र MAHARASHTRA

2023

BZ 714752

अनु.क्र. २६३६८ दि. १७/०७/२३ मु.सु. संख्या. ५००१८

दस्तावेज प्रकार प्रारनामा

दस्तावेज मॉदणी करणार आहेत का ? होय/नाही.

मिलकतीचे वर्णन

मुद्रांक विहित घेणाऱ्याचे नाव एस के एंटरप्रायजेस

पत्ता कोसरी पुणे

दस्तावेज पदाकाराचे नाव एस बी पाटील इन्स्टिट्यूट ऑफ मॅनेजमेंट

हस्ताक्षर व्यक्तीचे नाव प्रसाद दांडगे

P. M. Dandge

सी. बी. सी. मुंदे
परवाना क्र. २२०१११२
विश्रलाबाडी, आकुडी, पुणे-३५

मुद्रांक विहित घेणाऱ्याची सही



AGREEMENT

This AGREEMENT made at Nigdi on this 01 July 2023, between Pimpri Chichwad Education Trust's , S B Patil Institute Of Management, Sector No 26, Pradhikaran, Pune , a trust registered under the prevalent Act, with its registered office at Nigdi Sector No 26, Pradhikaran, Nigdi Dist. – Pune – (herein after referred to as 'the Trust' of the first part)

And

S. K Enterprises Bhakti Complex Office No. 29,30, Kharalwadi, Pimpri, Pune 411018 . engaged in providing services such as security personnel & undertakes assigned contracts of Security (hereinafter referred to as 'the Contractor' of the second part).

And whereas the contractor has approached the Trust with his willingness to provide these services and where as the Trust has accepted to have a contract in the area of Security Personnel Contractor having submitted his quotation for these services & after discussions between the parties, they entered into an agreement on the following terms and conditions:-

TERMS AND CONDITIONS OF THE CONTRACT:

- 1) The Contractor shall be responsible for rendering the daily services of Security services, as agreed between the Trust and the Contractor, through their personnel on daily basis, with effect from 1 Jul 2020. The Personnel so engaged will be under the supervision of the staff appointed by Contractor and shall carry out jobs assigned to them.
- 2) The Contractor shall be responsible for the supervision and control of personnel and also for allocation of duties to them. The Contractor shall co-ordinate the day to day assignments with administrative department of the Trust.
- 3) The Contractor will be required to rotate his workmen in shift and shall assign the work as per exigencies and requirements.
- 4) The Contractor should not change the guards frequently.
- 5) The contractor shall provide the security man power as follows:-
 - a) Security guards -4 (3 Security guards during Day and 01 during Night)
 - b) Security Supervisor – NILIn case of requirement the number of security Guards and Supervisor will be increased.
- 6) Security guards and Supervisor should wear a smart uniform and contractor shall make sure that the turnout of the security personnel is proper at all time.
- 7) The payment of the employees as follows:-
 - a) Security Supervisor- Rs 16500/- per month for 12 Hrs
 - b) Security Guard - Rs 13200/- per month for 12 Hrs
 - c) Service Tax extra (till such time exemption is taken)
 - d) The rates tax are subject to change in case of any increase in minimum wages for security personnel by govt. or as promulgated by the district guard board.

P. M. Dange

8) The responsibility of safe guarding the campus and property of trust institutes will solely lie on the contractor.

9) The Contractor will be responsible for the following statutory benefits in respects of the employees and in case he fails to do so, he shall indemnify the Trust in the damages / losses.

- a] Contribution towards Provident Fund and Employees Pension.
- b] Contribution towards E.S.I if applicable.
- c] Payment of Bonus as per the Payment of Bonus Act – 1965.
- d] Leave with wages etc. as per the provisions of the Factories Act 1948.
- e] All benefits and statutory payments to Security under various labour laws as of this day as well as in future during the period of this contract.

10) In case any of his workman is found to be indulging in any acts of misconduct as reported by the college staff or otherwise, the Contractor shall take necessary disciplinary action against him and then discontinue the services of such Security person if the gravity of the misconduct warrants such an action, as felt by the Trust.

11) In case an employee of the Contractor is found engaged in any act of go slow, tool down or illegal strike, the Trust shall have the right to terminate the contract without any notice . Similarly, if any of the Contractor's employee is alleged to have indulged in any act like theft, or any of the criminal acts punishable under the law or in any immoral acts , the contractor shall remove such employee from the premises of the College immediately within the framework of law.

12) It shall be the responsibility of the Contractor to obtain statutory licenses and also keep the licenses and registers as prescribed, duly renewed or valid at all time.

13) The Contractor shall duly maintain in prescribed manner, all statutory record in respect of his personnel provided to the Trust under this contract and shall keep them within the premises of the college and make available for inspection by the Trust's officer or any Government or local authorities, immediately on demand. It shall be the responsibility of the Contractor to comply with the provisions of the Minimum Wages Act – 1949, Factories Act – 1948, and all other acts applicable to him, irrespective of his workmen. All the personnel of the Contractor are liable to undergo medical examination as directed by the Trust at any time during the tenure of the contract.

14) The Contractor shall be responsible for all the statutory payments to his employees including Wages, Provident Fund, Bonus, HRA, ESI, Gratuity and other benefits prescribed by law including compensations thereof. The Trust reserves the rights to recover from the payment due to the Contractor, the same paid by the Trust by way of cost and proceedings damages, losses or penalty paid by the Trust in respect of short coming or failures or non compliance on the part of the Contractor.

15) The contractor shall arrange at his own cost any insurance cover for his employees provided to the Trust under this contract, if he feels so necessary.



- 16) (a) The Contractor shall be reimbursed the amount as agreed between the Trust and him, which he will be actually paying to the respective categories of services. The contractor shall be responsible for monthly wages as per the agreed sums and other various statutory benefits to their personnel in stipulated time.
(b) That Contractor undertakes to engage, employ and provide the above mentioned number of trained security personnel. The number of security personnel actually deployed may increase / decrease depending on the requirement with mutual consent.
- 17) The Trust shall make payments to the Contractor within one week on receipt of bill which will be supported by the proof of having actually paid the exact amounts as agreed. The contractor will produce his monthly bill on 1st day of the following month.
- 18) The contractor shall provide at his own cost and expense, all necessary protective equipment necessary for proper execution of their duties, such as umbrellas, raincoats, gloves and torches, to the personnel working on his behalf at site
- 19) The responsibility of the Contractor is to get the work done in a manner satisfactory to the officers of the Trust, by personnel on daily basis for rendering the daily services.
- 20) In case the Contractor fails to perform any of the jobs as or leave them incomplete, the same shall be completed by the Trust and the cost thereof shall be deducted from the monthly bill payable to the Contractor.
- 21) The tenure of this contract will be for a period of one year from the commencement and it will commence from 1 July 2023. After its expiry i.e. 30 Jun 2024 the contract may be renewed between the parties for a further period.
- 22) This Contract is liable to be terminated by either of the parties, by giving the other a notice of one month, in writing. However, the Trust has right to terminate the contract without giving any notice to the contractor for breach of agreement committee by the contractor in case the same is legally established.
- 23) No termination of agreement due to whatever reason, all dues of the contractor will be cleared before the last day of contract, by the Trust before the charges of security can be handed over.
- 24) The Trust cannot employ personnel of the contractor directly or indirectly for a period of one year, even after termination of the contractor an amount equivalent to one year's contract rate amount of each person so employed.
- 25) No amendment, change or modification of this Agreement shall be valid unless in writing and signed by both the parties hereto.
- 26) If any provision of this Agreement or any portion thereof is held to be invalid and unenforceable, then the remainder of this Agreement shall nevertheless remain in full force and effect.

P. M. Dandekar

27) The obligation of the Contractor will be suspended when the services under the said contract are subject of Force Majeure. Force majeure for the purposes of this agreement shall mean earthquake, storm, tempest, floods and acts of god, that affect the premises of the company and not otherwise.

28) All disputes and differences if any arising out of this agreement or interpretation of its terms and conditions will be resolved amicably by any between the parties, in the event of such amicable settlement not forthcoming the parties shall submit their disputes for arbitration before a sole arbitrator appointed by the parties jointly. The arbitration shall be in accordance with the provisions of the arbitration and conciliation

Act, 1996 and the rules made under. The venue of the arbitration shall be in Pune and all arbitration proceeding shall be in English Language.

While this agreement is to serve as a guideline for operation of this contract both parties shall always strive to work towards mutual benefit and growth

Signed by -

1.



Director,
S B Patil Institute of Management,
Nigdi, Pune 44.

For S. K Enterprises



Mr. Prasad Dandge
Director

2.



Secretary,
Pimpr i Chinchwad Education Trust

WITNESS:-



(Mr. Prateep Deokar)
Campus In Charge



Pimpri Chinchwad Education Trust

Sector-26, Pradhikaran, Nigdi, Pune 44.

SECURITY COMPARATIVE STATEMENT

For the Contract Security for the year 2023 - 2024				SK Group Kharalwadi, Pimpri, Pune 12	
S.No.	Description	Qty	Duty Hrs.	Rate per Month	Rate per Month
1	Security Guard	1	12 Hrs	15000.00	15,000.00
2	Security Supervisor	1	12 Hrs	17000.00	18,000.00
Terms & Conditions GST @ 18% extra Paid Holidays as per Govt Rules. Over Time Extra					
Tax GST @ 18% extra					

Remark as SK Group Kharalwadi is 10000+ with the rate of - security Guard - 15000/- & security supervisor - 16500/-
 As 16500 - 10000 of Nigdi campus, rate campus, rate campus may be given to SK Group Kharalwadi

Prepared By:
 Campus In Charge

Executive Director

Treasurer

Secretary

Vice Chairperson

Chairman

