

Pimpri Chinchwad Education Trust's  
**S. B. Patil Institute of Management**

**Certification Course in Elementary English**

**Content**

<b>Sr. No</b>	<b>Topics to be covered</b>	<b>Hours</b>
1	<b>Listening:</b> Listening to texts, listening to CDs, Trials of a good listener.	6
2	<b>The Pronunciation:</b> Phonetic Symbols consonants & Vowels with illustrations in use.	6
3	<b>Reading Skills:</b> Techniques of reading. Reading comprehension of unseen pages, Identifying the context & the central idea	6
4	<b>Basic Grammar:</b> Prescriptive/descriptive approaches grammatical – acceptability –appropriateness-grammar in context- grammar in spoken & written	6
5	<b>Practice:</b> Exercise on different grammatical constructions, Identification of the grammatical devices forms different texts like newspapers, poems, stories, etc.	6
6	<b>Words &amp; phrases used for conversation:</b> Making statements, questions, order & suggestions – denying –rejecting-disagreeing-possibility-ability, permission, obligations, etc.	6
	<b>Numbers of Hours training to be conducted</b>	<b>36</b>

