

P.C.E.T's
S. B. Patil Institute of Management

**907 – Certification Course for
Finance**

2018 – 19




Director
S. B. Patil Institute of Management
Sector No. 26, Nigdi,
Pradhikaran, Pune-411 044.

907 - Certification for Finance Syllabus



PROPOSAL

For Conducting Financial Modelling Training in
S. B. Patil Institute Of Management

October 24, 2018

Rev 0




Director
S. B. Patil Institute of Management
Sector No. 26, Nigdi,
Pradhikaran, Pune-411 044.

To
Anish Kharia
S. B. Patil Institute Of Management,
Pune.

Hello Sir,

I would like to thank you for considering AddSkills Trainers & Consultants (AddSkills) to conduct a training course on financial modelling in Pune for S. B. Patil Institute Of Management. This proposal provides an overview of our capabilities and experience in the financial services sector.

About Us

AddSkills is a training and consulting firm in the financial services sector. We provide training and placement assistance in the field of financial modeling and investment banking. Our vision is to bridge the gap between the skills acquired during academics and the skills required in the professional career.

We have over one and half year of experience in conducting financial modelling training courses in Pune. We have successfully trained five batches in financial modelling over the period of last one and half year. We also provide placement assistance and resume review services to our clients.

AddSkills is also involved in raising awareness about investments and financial planning (on a non-profit basis). See details below.

Our Approach to Financial Modelling

Our course is unique since we have structured it according to industry requirements. Our focus is on helping students build analytical skills and learn the art and science of valuation. To develop analytical skills, in our course we analyse a company which our clients are aware of. A typical example is to build a small case study on D-Mart and explore options to increase its revenue in the long term.

If students are unable to solve these problem we ask them to practice more case studies as our aim is to provide trained employees to industry and we don't refer the candidate to the industry till the time student doesn't pass our certification exam.


Our course is structured in such a way that even our clients who are not from financial sector, can easily understand and learn financial modelling. We cover all the topics necessary for modelling like accounting principles, capital budgeting, valuation concepts, industry, financial statement analysis and notes to financial statement.

Course outline:

Financial Modelling course will last 32 Hours and Investment banking course will last for 20 Hours, during which the following aspects will be covered in detail:

- Microsoft excel and advance excel (Module 1)
- Microsoft PowerPoint (Module 2)
- Forecasting financial statements (Module 3)
- Discounted cash flow (DCF) valuation (Module 3)
- Relative valuation (Module 3)
- Pitchbook preparation (Module 4)
- Forecasting of merger model (Module 4)




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**907 – Certification Course for Finance
Syllabus for 2016 – 17**

PACE CAREER ACADEMY

(An ISO 9001:2008 Company)
Member of MCCIA & ERA
www.pacecareer.in

Specialized Training on ACCOUNT & TAXATION

GROUP 1

Industrial Accounting/Business Accounting

- Basic Accounting to Finalization
- Indian Accounting Standards
- MNC
- Proprietary Business
- Partnership Firms
- Listed companies with SEBI

Sectors Wise Accounting On

- IT / ITES – (BPO / KPO / LPO) / Manufacturing / Service Sectors / BFSI – (Banking / Finance / Insurance / Securities)

Concepts to Be Covered In Detail: Start Working

- Types of Accounts and Entries
- Journal Entries
- Profit & Loss Accounts
- Assets & Liabilities Adjustments
- Trail Balance
- Income & Expenses Adjustments
- Preparing Ledgers
- Balance Sheet
- Revenue Recognition
- Depreciation

Payroll

- Payroll Processing
- Allowances & Perquisites
- Practical assignment
- Accounting processing PF, ESI, PT Contribution,
- Tracking salary advance, loan




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- Online Form filling.

Benefits

Candidate can independently identify accounts documents, managing ledger accounts, Preparing Trial Balance, Calculating Depreciation, Scrutinizing BRS and assisting in preparing Balance sheet.

GROUP 2

Indirect Taxes

- VAT – (Maharashtra)
- LBT – (Local Body Tax)
- Computation & Returns
- CST – (Central Sales Tax)
- CENVAT – Credit Rules
- Service Tax

Direct Taxes

- Provision of Income Tax
- TDS
- Filing Returns
- Computation of Tax
- Section – 192
- Tax Planning

Benefits

Candidate will come to know how to file Tax returns, Problem areas, How to do the adjustments, Penalty, structure of taxes, doing E-filing process, generating form-16, getting Refund.



(Signature)
Director

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GROUP 3

E-Technology

- Tally – ERP
- MCA
- XBRL
- E-Transactions & Banking Operations
- ECR Challans / PT
- Web Based Payroll
- E-Filing of ROC forms
- E-Payments & E-Filings for : (CST / VAT / S.TAX / TDS)
- Digital Signature

Benefits

Candidate will be having depth knowledge of payroll Processing, generating ECR Challan, doing all E-payments and E-filing process mentioned above, Digital signature.

OTHER

Excel

- V-Look up
- MIS Reports
- Goal Seeking
- H-Look up
- Pivot Table
- Normal functions




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